

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 941

Washington County Commissioners  
Washington, Pennsylvania, January 3, 2013

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Pastor Steve Dunlap of First Baptist Church, Washington, Dave Mason of American Legion Post 377, Solicitor J. Lynn DeHaven, Director of Administration Scott Fergus, Chief Clerk Mary Helicke, Administrative Assistant Joyce Thornburg, Commissioner Administrative Assistants Joy Orndoff and Marie Trossman, Human Resources Director Chuck Nicholls, Veterans Affairs Director Barry Grimm, Washington County Farm Bureau representative Don Carter, Aging Services Director Mary Lynn Spilak, Aging Services representative Deborah DeStefano, Burgettstown Senior Center representative Jan Springer, Planning Department representative Melanie Thomas-Finney, WJPA representative Jim Jefferson, Observer Reporter Publishing Co. representative Barbara Miller, concerned citizens, Frank Byrd and John Adams.

Chairman Maggi called the meeting to order at approximately 10 a.m.

Commissioner Vice Chairman Diana Irey Vaughan led the meeting with a prayer.

Mr. Cecchine led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. No. 940 dated December 20, 2012, as written.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving Minute No. 940 as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Don Carter, Washington County Farm Bureau representative, announced that Washington County will host a food drive on behalf of the Farm Bureau to benefit the Greater Washington County Food Bank during February and March, which is National AG Month. Mr. Carter thanked the Commissioners for the support they have shown the Food Bank in the past and their continued support. Mr. Carter also stated the Food Bank currently fed 4,700 families, up from 4,300 families from the previous year. Over 10,000 pounds of canned goods were collected in the previous year. Over a five-year period, the demand for food has increased over 90% while looking at a decrease of over 30% in state funding. Mr. Carter requested that County employees collect food to donate to the Food Bank.

Director of Aging Services, Mary Lynn Spilak, announced the retirement of two of her employees, Deborah DeStefano and Jan Springer. Ms. DeStefano has worked in the Department for almost 42 years, opening all 15 senior centers and Ms. Springer coordinated activities in the Burgettstown Senior Center for over 23 years.

Commissioner Irey Vaughan read a retirement plaque of appreciation for Deborah DeStefano recognizing her for almost 42 years of service in the Department of Aging Services. Ms. DeStefano thanked the Commissioners for being so supportive of the Aging Department. Ms. DeStefano has worked with 17 Commissioners. Ms. DeStefano commented what a pleasure it was to work with her director, Mary Lynn Spilak and her staff.

Commissioner Shober read a retirement plaque of appreciation for Janice Springer recognizing her for over 23 years of service in the Department of Aging Services. Ms. Springer thanked the Commissioners for their support and stated this decision to retire did not come easy. Mr. Springer said she can proudly say she has retired from the Department of Aging Services.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Independence Township resident John Adams commented on a lawsuit regarding former employee, Edward Peters.

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for a contract for drug test kits to Redwood Toxicology Laboratory, Inc., Santa Rosa, Calif., based on their "per unit" costs as submitted in their bid response. This extension will be effective through December 31, 2013 with option to extend for two additional one-year periods at a total yearly cost of approximately \$15,000.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the bid award for drug test kits to Redwood Toxicology Laboratory, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Recorder of Deeds, a contract with eRecording Partners Networks to provide recording services on a daily basis for the office. No county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the contract with eRecording Partners Networks.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval, on behalf of the Recorder of Deeds, the appointment of Blane Black as the office solicitor replacing James Jeffries, Esquire, at an amount not to exceed \$2,400/year.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the appointment of Blane Black as the office solicitor replacing James Jeffries, Esquire.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval of the contract renewal for the law firm of Goldfarb, Posner, Beck, DeHaven & Drewitz as the County solicitor. The new rate will include a three percent increase and is effective January 1, 2013 through December 31, 2013.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the contract renewal for the law firm of Goldfarb, Posner, Beck, DeHaven & Drewitz as the County solicitor.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a contract with Mary R. Bates (to replace Jeffrey Watson) as the County's conflict attorney representing criminal defendants in cases in which a conflict of interest exists within the Public Defender's Office as determined by the Court. The contract is effective January 2, 2013, and will not exceed \$25,000. The contract shall be for one year and shall continue thereafter until terminated by a written 60-day notice prior by either party.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving a contract with Mary R. Bates (to replace Jeffrey Watson) as the County's conflict attorney representing criminal defendants in cases in which a conflict of interest exists within the Public Defender's Office as determined by the Court.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval of the appointment of Ken Kulak to the Planning Commission, replacing W. Ernest Watson, fulfilling his term ending December 31, 2014.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the appointment of Ken Kulak to the Planning Commission.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the reappointment of Larry Maggi to the Southwestern Pennsylvania Commission (SPC).

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the appointment of Larry Maggi to SPC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a contract with the Pennsylvania Trolley Museum for tours of the Washington County Courthouse in 2013, at a cost not to exceed \$4,000, during the term of the contract from January 1, 2013 to December 31, 2013.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving a contract with the Pennsylvania Trolley Museum for tours of the Washington County Courthouse in 2013.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a contract with HRG, Inc. for the site design of the proposed Horse Barn and parking lot area at the Washington County Fairgrounds at a cost of \$32,250.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving a contract with HRG, Inc., for the site design of the proposed horse barn and parking lot area at the Washington County Fairgrounds.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the renewal of the Share and Ride Program Consortium with The Washington Hospital Occupational Medical Center. The agreement provides drug and alcohol testing services for non-regulated random lottery draws. The rates of the contract will increase/decrease as follows, and will be effective January 1, 2013 to December 31, 2013: Lab testing (non regulated specimen - decrease from \$31.50 to \$30; Positive initial screen with confirmatory testing - increase from \$53 to \$55; Observed Specimen - \$20 and each additional report requested - \$50.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the renewal Share and Ride program Consortium with The Washington Hospital Occupational medical Center for drug and alcohol testing services for non-regulated random lottery draws.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the renewal of a DOT Drug and Alcohol Testing Consortium with The Washington Hospital Occupational Medicine Center. The agreement provides drug and alcohol testing services for DOT-regulated random lottery draws. The rates of the contract will increase as follows and will be effective January 1, 2013 to

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

December 31, 2013: Administrative fee from \$300 to \$350; positive initial screen with confirmatory testing from \$53 to \$55; observed specimens - \$20 and each additional report requested - \$50.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the renewal of a DOT Drug and Alcohol Testing Consortium with The Washington Hospital Occupational Medicine Center providing drug and alcohol testing services for DOT-regulated random lottery draws

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the renewal of the professional services contract with The Cameron Wellness Center of The Washington Hospital for employee wellness services. The consulting rate is \$4,400 per year plus the screening rate and a la carte items at \$75.00. The contract is effective January 1, 2013 through December 31, 2014.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the renewal of professional services contract with The Cameron Wellness Center of The Washington Hospital for employee wellness services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the renewal of the contract for Drug and Alcohol testing for after hour services in the emergency room with The Washington Hospital. The contract is effective January 1, 2013 through December 31, 2013 at the following rates: Response fee from \$100 to \$110; Lab testing non-federal specimen - from \$31.50 to \$30; Positive initial screen with confirmatory testing - from \$53 to \$55; Observed specimen - \$20; and ED response fee - \$60.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the renewal of the contract for drug and alcohol testing for after hour services in the emergency room with The Washington Hospital.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the 2012-2013 new provider agreements with Diane Terrant, Monongahela and Cherokee Feicht, Washington, approved providers. The contracts will automatically renew until either party notifies the other party, in writing, not to renew under the current terms.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the above provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of Children and Youth Services budget for special expenditures for calendar year 2013 in the amount of \$52,750. These costs have already been included in the annual CYS operating budget and no additional funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the Children and Youth Services budget for special expenditures for 2013.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement addendum with Youth Educational Services for the period of July 1, 2012 through June 30, 2013. This addendum will include additional attachments with the program description, finalized rates, affirmative action requirements and an audit clause. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase of service agreement addendum with Youth Educational Services for the period of July 1, 2012 through June 30, 2013.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a provider agreement addendum with ARC Human Services, Inc., for the period of July 1, 2012 through June 30, 2013. The contract authorization amount will increase from \$230,000 to \$286,583. No additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving a provider agreement addendum with ARC Human Services, Inc., for the period of July 1, 2012 through June 30, 2013.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the renewal of Cisco Smartnet Maintenance contract with Presidio, Pittsburgh, Pa., at a cost of \$40,852.95 for the purpose of protecting key operating components. This purchase will be made from the CoStars 3 State Contract, and does not require bidding.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the ratification renewal of Cisco Smartnet Maintenance contract with Presidio, Pittsburgh, Pa.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SOLICITOR

None.

ANNOUNCEMENTS

An executive session was held on January 2, 2013, immediately following the Agenda Meeting as an information session regarding the reassessment litigation.

The Salary Board Reorganization meeting will be held at 10 a.m. Monday, January 7, 2013.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:47 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_  
January 23, 2013  
ATTEST: Mary E Helicke  
CHIEF CLERK