

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 953

Washington County Commissioners

Washington, Pennsylvania, August 15, 2013

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Diana Vaughan and Harlan G. Shober, Jr. Also being present: Pastor Keith Simmons of First United Methodist Church, Washington, Pa., American Legion Post 656 representative Tony Pasquerilla, Director of Veterans Affairs Barry Grimm, Solicitors J. Lynn DeHaven and Mary Lyn Drewitz, Director of Administration Scott Fergus, Chief Clerk Mary Helicke, Administrative Assistant Joyce Thornburg, Commissioner Administrative Assistants Joy Orndoff, Sue Orrick and Marie Trossman, Fiscal Assistant Irene Farabee, Planning Department representative Melanie Thomas-Finney, Tyler Technologies president of appraisal services David Johnson, Director of Tax Revenue and Recorder of Deeds Debbie Bardella, retired Director of Revenue Bob Neil, Human Resources Director Chuck Nicholls, Director of Purchasing Randy VanKirk, WJPA representative Nate Ragatti, Observer-Reporter Publishing Co. representative Barbara Miller and concerned citizens Frank Byrd and John Adams.

Mr. Maggi called the meeting to order at approximately 10 a.m.

Keith Simmons led the meeting with a prayer.

Mr. Pasquerilla led the Pledge of Allegiance.

Mr. Maggi entertained a motion to approve Minute No. 952 dated July 18, 2013.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving Minute No. 952, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)PUBLIC COMMENTS

Concerned citizen John Adams commented on the loop holes in the Clean and Green Act, and commented on local gas wells and government leaders.

OLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, award the bid for providing printing and mailing of real estate tax notices for the Washington County Treasurer to Diamond Marketing Solutions Group, Inc., of St. Charles, Ill., who is the lowest most responsive and responsible bidder meeting specifications. This bid will be in effect through August 31, 2016, at a yearly cost of approximately \$10,526.00 plus postage. Prices may be increased at each anniversary date based upon comprehensive documentation received from the vendor.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid award for providing printing and mailing of real estate tax notices to Diamond Marketing Solutions Group, Inc.,

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, ratify the bid award to ASCC, Cranberry Township, for the video surveillance cameras and recording devices that will be fully integrated into the existing surveillance systems for the Courthouse Square public areas including hallways, outside elevators, parking garages, etc. for a total cost of \$37,120.54. The total cost of this project has been approved for Act 13 Funds.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the ratification of the bid award for the video surveillance cameras and recording devices for Courthouse Square to ASCC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve, on behalf of Adult Probation, approve the contract award for the house arrest monitoring system to Alcohol Monitoring Programs, LLC, Pittsburgh Pa. for the "per unit" costs submitted in their proposal. Based upon Court orders, the offender reimburses the County for full costs. This award will be effective through July 31, 2014, with the option to extend for five (5) additional one-year periods. This award is based upon the lowest most responsible and responsive proposal received, meeting requirements.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract award for the house arrest monitoring system to Alcohol Monitoring Programs, LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Health Center, approve a contract award to AOD Software, Coral Springs, Fla. for electronic medical records software. Per federal requirement, all nursing homes must have an electronic medical records (EMR) system by 2014. The EMR will replace the paper system that is currently in place at the Health Center. The first year cost is \$168,387.00 and subsequent yearly cost of \$27,512.00. Additional hardware cost is estimated at \$5,339.00 (CDWG.) The total cost of this project will be funded from Local Share.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract award for electronic medical records software to AOD Software.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Recorder of Deeds, approve the contract award for a full property reassessment to Tyler Technologies, Moraine, Ohio, for the contracted amount of \$6,967,950.00. Responses were reviewed and recommended for award by the Washington County Reassessment Committee.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract award for a full property reassessment to Tyler Technologies.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, extend the current agreement with RMC Sanitation, Inc., Burgettstown, Pa. for the purpose of providing portable restroom facilities for the Department of Parks & Recreation at the following rates:

Regular Unit - \$85 per unit per month

Handicap Unit - \$105 per unit per month

Vault Pumping (per gallon) - .12 cents per gallon

All units are provided on an "as needed" basis. This contract will be effective through April 20, 2014. The total yearly cost is approximately \$6,600.00.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension for portable restroom facilities to RMC Sanitation, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Elections Department, extend the bid contract for temporary technical staffing services to Careers USA, Boca Raton, Fla. for the period of October 1, 2013 through September 30, 2014. This contract is primarily used by the Election Department during the Primary and General elections. This bid is in accordance with the original proposal documents. The contract is based on a 35% mark-up from the requested pay rate. The pay rates for the Election Department will be from \$12 to \$15 per hour with the cost to Washington County being \$16.20 per hour and \$22.95 per hour, respectively. Total yearly spent for 2012 was \$77,000.00.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension for temporary technical staffing services to Careers USA.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving an amendment to the Commonwealth of Pennsylvania's Resolution regarding RCAP funding for the Starpointe Industrial Park. Funding is increased \$2,500,000 to \$3,750,000.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the adoption of a resolution approving an amendment to the Commonwealth of Pennsylvania's Resolution regarding RCAP funding for the Starpointe Industrial Park.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a Memorandum of Understanding between the Washington County Emergency Management Agency (9-1-1) and PA 2-1-1 Southwest for the purposes of developing standards, policies, standard operating procedures and protocols to enhance services and improve efficiency of the current systems.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the Memorandum of Understanding between the Washington County Emergency Management Agency (9-1-1) and PA 2-1-1 Southwest.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution providing for the acquisition of a hangar owned by Air Charter at the Washington County Airport in the amount of \$385,000.00 by agreement and in lieu of condemnation. This resolution ratifies the previous purchase of this property.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to adopt a resolution providing for the acquisition of a hangar owned by Air Charter at the Washington County Airport.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval of the appointment of William Lee to the Washington County Veterans Advisory Council for a three-year term.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the appointment of William Lee to the Washington County Veterans Advisory Council.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Planning Department, approval of a supplement to HRG, Inc. in the amount of \$17,704.06 for the Pike No. 11 bridge in California Borough. The additional costs are for a change to the type, size and location of the new structure from the previously approved design per PADOT and will result in a total contract amount of \$352,486.13 to be paid 80% State and 20% County Liquid Fuels.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the supplement to HRG, Inc. for Pike No. 11 Bridge in California Borough

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Planning Department, approval of a division order with Range Resources for payment of royalties at the decimal interest of 0.11215253 for wells 17H, 19H, 45 - 47H in Cross Creek County Park.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the division order with Range Resources for payment of royalties at the decimal interest of 0.11215253 for wells 17H, 19H, 45 - 47H in Cross Creek County Park.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Planning Department, approval of a request by Columbia Gas to bore under the Panhandle Trail at the intersection of West End Drive in Cecil Township to install a two inch plastic line in this area. There is no surface disturbance to the trail.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the request by Columbia Gas to bore under the Panhandle Trail, with no surface disturbance to the trail.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Planning Department, approval of a contract with GAI Consulting Engineers for the construction inspection of Mingo No. 10 Bridge in Mingo County Park at a cost not to exceed \$90,076.80. Costs will be paid 100% by Act 26 funds.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with GAI Consulting Engineers for the construction inspection of Mingo No. 10 Bridge in Mingo County Park.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration, on behalf of the Finance Department, approval of a three-year extension with Maximus, Inc., to prepare the County's cost allocation plan at a cost of \$13,100.00.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the three-year extension with Maximum, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Finance Department, approval of a project modification for the Act 91 of 2012 compliance grant with the Pennsylvania Commission on Crime and Delinquency reducing grant funding in the amount of \$30.00.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the project modification for Act 91 of 2012 compliance grant.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Finance Department, approval of a project modification relative to personnel for the Crime Victims Grant with the Pennsylvania Commission on Crime and Delinquency. The amount of the grant will remain unchanged.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the project modification relative to personnel for the Crime Victims Grant.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Finance Department, approval of an agreement with Susquehanna Group Advisors to perform services as a financial advisor for the County's upcoming bond refunding at a cost of \$15,000.00 to be paid as part of the bond issuance costs.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with Susquehanna Group Advisors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Child Care Information Services, approval of the new 2013-2014 provider service agreements with the following list of previously approved providers:

Annette Cole, Canonsburg, Pa.	James Smith, New Brighton, Pa.	Crystal Mincenberg, Baden, Pa.
Shannon Linn, Washington, Pa.	Darla Davis, Beaver Falls, Pa.	Mallory Smith, Beaver Falls, Pa.
Amanda Reid, Washington, Pa.	Chrystle Weimer, Ambridge, Pa.	Casey Bentel, New Brighton, Pa.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the new 2013-2014 provider service agreements with the list of previously approved providers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration, on behalf of Child Care Information Services, approval to enter into a professional services agreement with Suzanne Morgan to provide administrative support services at a rate of \$15.00 per hour. This agreement will run from August 23, 2013 through August 30, 2013, and no county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the professional services agreement with Suzanne Morgan.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Health Center, approval to enter into provider service agreements with Three Rivers Hospice for the provision of hospice, respite and home health services to facility residents. These agreements will remain in effect for one (1) year from the date of signing and shall renew automatically unless they are terminated by either party with a sixty (60) day advanced notice. No additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to enter into provider service agreements with Three Rivers Hospice.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Human Services, approval of an addendum to the agreement with Jewish Family and Children's Services for the period of July 1, 2013 through August 31, 2013. All other terms and conditions of agreement dated July 18, 2013, remain unchanged and no county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving an addendum to the agreement with Jewish Family and Children's Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Human Services, approval to enter into an agreement with the Department of Housing and Urban Development (HUD) to provide housing and supportive services to homeless individuals and families in the amount of \$1,341,865. The time periods for these 12-month agreements will range from April 1, 2013 through December 31, 2014. No county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to enter into an agreement with the Department of Housing and Urban Development (HUD) to provide housing and supportive services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Human Services, approval of a grant allocation agreement with the Department of Public Welfare for the Medical Assistance Transportation Program (MATP) for the period July 1, 2013 through June 30, 2014. No county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving a grant allocation agreement with the Department of Public Welfare for MATP.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration, on behalf of Human Services, approval to enter into an agreement with the Washington County Transportation Authority for management of the MATP program tentatively in the amount of \$2,361,916.00 for the period of July 1, 2013 through June 30, 2014. No additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to enter into an agreement with Washington County Transportation Authority for management of the MATP program.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Behavioral Health and Developmental Services, approval of the following provider agreements in the amount of \$373,008.00 for the period July 1, 2013 through June 30, 2014, with no additional county funds:

Provider	Amount
Aging Services of Washington County	\$ 27,000
AMI, Inc.	<u>346,008</u>
Total	<u>\$373,008</u>

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Children and Youth Services, approval of a purchase of service agreement with Frank C. Kocevar, Esq., to provide legal service/counsel to children involved with the CYS agency. This agreement will run from July 1, 2013 through June 30, 2014, and the contractor will be paid at a monthly rate of \$2,916.66 for 11 months and \$2,916.74 for the twelfth month. No additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of service agreement with Frank C. Kocevar, Esq.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Children and Youth Services, approval of a purchase of service agreement with Erin Dickerson, Esq., to provide legal service/counsel to children involved with the CYS agency. This agreement will run from July 1, 2013 through June 30, 2014, and the contractor will be paid at a monthly rate of \$2,916.66 for 11 months and \$2,916.74 for the twelfth month. No additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of service agreement with Erin Dickerson, Esq.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Children and Youth Services, approval of the following purchase of service agreements for the period of July 1, 2013 through June 30, 2014. No additional county funds are required.

Provider	Amount
Achievement Specialists, Inc.	\$15,000
The Bair Foundation of Pennsylvania	\$150,000

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Try-Again Homes, Inc.	\$125,000
Washington Hospital Teen Outreach	\$75,000
George Junior Republic in Pennsylvania	\$475,000
Keystone Adolescent Center	\$70,000
Keystone Adolescent Center	<u>\$70,000</u>
Total	<u>\$910,000</u>

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above list of purchase of service agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Children and Youth Services, approval of a purchase of service agreement addendum with The Children's Institute of Pittsburgh, d/b/a Project Star for the period of July 1, 2012 through June 30, 2013. This addendum will include additional attachments with the program description and adds a travel time rate of \$50.00. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above purchase of service agreement addendum.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Children and Youth Services, approval of the following allocation adjustments for the period July 1, 2012 through July 30, 2013. No additional county funds are required.

Provider	From	To
Justice Works Youth Care	\$800,000	\$880,000
Cornell Abraxas, Inc.	450,000	\$575,000
Gannondale	200,000	\$250,000

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above purchase of service agreement allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Purchasing Department, to approve the bidding of electrical supplies of all county facilities.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bidding of electrical supplies.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Purchasing Department, approval to enter into a five-year lease agreement with Bentleyville Borough for MDJ 27-03-2 (MDJ Thompson) with two five-year renewal options effective October 1, 2013 (pending President Judge approval). This agreement would be for a rental rate of \$10.87/sq. ft. (total 1800 sq. ft.) = \$1,956.60/month including utilities and cleaning. The first five-year agreement will begin October 1, 2013 through September 30, 2018, at the rates listed:

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

10/1/2013 to 09/30/2014: \$1,956.60/month incl. utilities & cleaning
 10/1/2014 to 09/30/2015: \$1,956.60/month incl. utilities and cleaning
 10/1/2015 to 09/30/2016: \$1,956.60/month incl. utilities and cleaning
 10/1/2016 to 09/30/2017: \$1,956.60/month incl. utilities and cleaning
 10/1/2017 to 09/30/2018: \$1,956.60/month incl. utilities and cleaning

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the lease agreement with Bentleyville Borough for MDJ 27-03-2.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Public Safety, approval to enter into a fiber use agreement with DQE Communications LLC, of Pittsburgh, Pa. for providing regional communication within Region 13. The monthly rate will be \$400.00. This agreement will be in effect through September 1, 2014, with a year-to-year extension option thereafter. This agreement will be funded via 911 wireless money.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to enter into a fiber use agreement with DQE Communications LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Information and Technology, approval to renew a software license agreement with Service Express, Inc., Grand Rapids, Mich., for the purpose of providing maintenance on our HP hardware components at the monthly rate will be \$1,999.00. This agreement will be in effect through August 31, 2016. The costs will be funded via the IT operating budget.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to renew a software license agreement with Service Express, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Information and Technology and the Prothonotary, to approve a contract with IMR Limited through March 31, 2021, at a cost of approximately \$933.00/month and will be paid from the Automation Funds.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with IMR Limited.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Buildings and Grounds, approval of the preparation and installation of a natural gas generator from Schultheis Electric and the installation of the gas line to generator from Combustion Services at the following rates:

Schultheis Generator Work	\$295,967.72	
Schultheis Elevator and Fire Alarm tie in	\$25,735.00	
	Combustion Services (gas line work)	\$5,000.00

The total cost of this expenditure has been approved for Act 13 Funds.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the preparation and installation of a natural gas generator and gas line.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Recorder of Deeds, approval to authorize a yearly maintenance agreement with Canon Business Solutions, Inc., for a scanner printer. The yearly cost is \$2,465.88 plus \$0.05812 per copy over the 2,000 per month allotted copy amount. This agreement includes maintenance.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the authorization of a yearly maintenance agreement with Canon Business Solutions, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Information Technology, approval of the ratification of the purchase of Hewlett Packard IT equipment from Hewlett Packard of Roseville, Calif. The total cost is \$88,956.80 and funding has been approved via Act 13 Impact Funds. The purchase will be made via the state contract and therefore does not require bidding.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the ratification of the purchase of Hewlett Packard IT equipment.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Court Technology, approval of the ratification of the purchase of replacement computers and laptops in various Courthouse/Family Court Center offices. The total amount of this request is \$24,254.74. The proposed hardware would be purchased from CDW-G, of Vernon Hills, Ill. via CoStars contract and therefore does not require bidding. The total cost of this purchase will be funded via the operating budgets of each requesting department.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the ratification of the purchase of replacement computers and laptops.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Juvenile Probation, approval of the ratification of the purchase of a 2014 GMC AWD passenger van from Bob Fisher Chevrolet Inc. of Reading, Pa., at a cost of \$23,549.00. The van will be used to transport JPO staff and cadets, and to tow equipment to work sites. Funding has been recommended for approval by the Capital Committee. The van will be purchased via DGS Costars 26, and therefore does not require bidding.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the ratification of the purchase of a 2014 GMC AWD passenger van.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the District Attorney, approval of the ratification of the purchase of a 2014 Ford Taurus sedan from Day Ford at an approximate cost of \$22,000.00 to be utilized by detectives for transport purposes, as well as by the vice unit on an as needed basis. This will be purchased via Costars 13.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the ratification of the purchase of a 2014 Ford Taurus sedan.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Public Safety, approval of the purchase of one (1) air card from SatCom Global Inc., to operate an iridium-based satellite phone for use in emergency field situations. The cost of the card is \$25.00, and the service will be covered with a 500-minute prepaid voucher at a cost of \$670.00. The costs will be paid from their operating budget. The unit was originally purchased and provided by Region 13.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of one (1) air card for use in emergency field situations.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Court Administration, approval of the purchase of one (1) air card for Adult Probation. The cost of this service is \$39.99 per month through Verizon Wireless which will be paid from their operating budget. This will be purchased via State Contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of one (1) air card for Adult Probation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Parks and Recreation, approval of the purchase of one (1) Double Rocky Mountain building with chase for Cross Creek Park, and will provide additional restroom facilities near the shelters and amenities at a total cost of \$44,194.00, which is to be paid out of oil and gas lease funds. This purchase will be made from CXT Concrete Buildings on the PA COSTARS 14 contract, and therefore does not require bidding.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of one (1) Double Rocky Mountain building.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of Public Safety, approval to purchase a 2013 Hackney truck with International cab/chassis from DT Hackney at a cost of \$192,483.00 via the PA State Contract/COSTARS 13. The proposed purchase has been recommended for approval under Act-13 Impact Funds.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of a 2013 Hackney truck.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, on behalf of the Redevelopment Authority, approval to adopt a resolution approving the Consolidated Plan revisions and amendment to the Community Development Block Grant Program.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the adoption of a resolution approving the Consolidated Plan revisions.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SOLICITOR

None.

ANNOUNCEMENTS

An executive session was held on August 14, 2013, immediately following the Agenda Meeting, as an information session regarding personnel and litigation regarding the countywide reassessment.

The regular Salary Board and Retirement Board meetings will follow today's Commissioners' meeting.

All county offices will be closed Monday, September 2, 2013, in observance of Labor Day.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E. Helicke September 4, 2013
CHIEF CLERK