

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 956

Washington County Commissioners
 Washington, Pennsylvania, October 3, 2013

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Vaughan and Harlan G. Shober, Jr. Also being present: the Rev. Dr. Jamison J. Hardy of Peace Lutheran Church of McMurray; 25th District American Legion and American Legion Post 391 representative Harry Wilson; Director of Veterans Affairs Barry Grimm; Solicitor Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Sue Orrick and Marie Trossman; Planning Department representative Melanie Thomas-Finney; Human Resources Director Chuck Nicholls; Director of Penn State Extension Joseph Conklin; Court of Common Pleas representative Tom Jess; Domestic Violence Services of Southwestern PA representatives Michelle Robinson-Ritter and Kelly Young; Trinity Area High School students Jordon Pruce, Marlee DeBolt, Sami Golaski, Mallory Rogers and Sarah Smith; Trinity Area School District parent Beth Tomazin Smith; Trinity Area High School teacher Mary Ann Berty; Canon-McMillan High School interns Emily Newman and John Paul Gaston; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10 a.m.

The Rev. Dr. Jamison J. Hardy led the meeting with a prayer.

Mr. Wilson led the Pledge of Allegiance.

Mr. Maggi entertained a motion to approve Minute No. 955 dated September 19, 2013.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving Minute No. 955, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Irey Vaughan read a proclamation declaring October 2013, as Domestic Violence Awareness Month. Michelle Robinson-Ritter, director of Domestic Violence Services of Southwestern Pennsylvania, stated that as a community, everyone has to take a stand and work together on stopping domestic violence, because love shouldn't hurt.

Moved by Mrs. Vaughan, seconded by Mr. Shober, proclaiming October 2013 as Domestic Violence Awareness Month.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Mr. Shober read a certificate recognizing five Trinity High School students, Samantha Golaski, Mallory Rogers, Jordan Pruce, Sarah Smith and Marlee Debolt, working on the project called "Make a Difference Day" in Pennsylvania. The October 26 events include volunteer work done by students in Amwell, Canton, North Franklin and South Strabane townships. Mary Ann Berty, a Trinity teacher and mentor, stated how wonderful this group of students are and the values that have been instilled in them through their families has made this event a very easy project.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Harry Wilson, retired Veterans Affairs Director of Washington County is addressing housing for homeless veterans. A member of the 25th District of the American Legion has attended the public meetings asking for sponsorship of a veterans shelter in Washington County. This issue has been addressed however it has never been an issue for the 25th District. The district has a very fine job of representing homeless veterans in Washington and Green counties. Pennsylvania Department of the American Legion has a housing for homeless program that Legionnaires support. Mr. Wilson read from an article that stated in 1988 the Pennsylvania American Legion

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Housing for Homeless Veterans Corporation purchased four townhouses on Cypress Street in Moon Township in Allegheny County for homeless veterans. The concept is to provide a safe, clean, stable environment while he or she completes schooling and job training to become self-sufficient to seek permanent housing in the surrounding community. This project received national attention and has served as a basis throughout the Pittsburgh area and throughout the country. This has been expanded to include houses in the Philadelphia area, Lancaster County and more recently in the Harrisburg area. These homes are not specifically for veterans in these specific counties. The home in Moon Township is open to veterans from Washington and Green counties, however, a particular criteria has to be followed regarding schooling or trying to secure a job. The American Legion even works with them to secure employment. Once these requirements are met, including drug and alcohol testing and establish a bank account and work with a counselor on finances, the veteran can stay in this home for one year until they are self-sufficient. This one-year period can also be extended if there is an urgent requirement that is needed. This issue is taken very seriously. After working for the County as Veterans Affairs Director, the veterans are foremost on the minds of the Commissioners. There are also seven apartments established in Washington County specifically for homeless veterans and four are vacant. The 25th District is not trying to embarrass the Commissioners and the take this issue very seriously. Anyone can stop in or call the Veterans Affairs office and Homeless Services office to receive guidance. Mr. Wilson applauds the Commissioners for the work that is being done to help the veterans.

OLD BUSINESSBID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing and Planning Departments, award the bid for the Joint Municipal Purchasing Program for Washington County to the following vendors:

North American Salt Co., Overland Park, Ks.

AGF Company, McKees Rocks, Pa.

Del Sir Supply, Inc., Meadow Lands, Pa.

SAL Chemical Co., Weirton, W.Va.

All items have been awarded to the lowest most responsive and responsible bidders meeting specifications. This contract's effective date of approval is through September 30, 2014, at a total yearly cost of approximately \$10,000.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid award for the Joint Municipal Purchasing Program.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Buildings and Grounds and the Purchasing Departments, award the bid for electrical supplies for all Washington County facilities to the following vendors based on their percent discount from catalog cost as submitted in their bid proposals:

The Hite Co., Washington, Pa.

Tri State Supply Co., Washington, Pa.

WW Grainger Inc., Lake Forest, Ill.

All items have been awarded to the lowest most responsive and responsible bidders meeting specifications. This contract's effective, date of approval is through December 31, 2014, with the option to renew for two additional two-year periods.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid award for electrical supplies for all Washington County facilities.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department award the bid for outdoor equipment, maintenance and supplies to Contractors Connection, Washington, Pa. This contract will be effective November 1, 2013 through

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October 31, 2014, with the option to extend for two additional one-year periods. The total cost of this contract is estimated at approximately \$20,000. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid award for outdoor equipment, maintenance and supplies.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of District Justices, Elections and the Purchasing Department, award the bid of new and recycled toner cartridges for Aging, Elections, Tax Assessment and the District Justices offices to the following vendors:

Alpha B2B, Bellevue, Wash.

The Office Pal, Lakewood, N.J.

Ribbons Express, Inc., Cherry Hill, N.J.

Walters Office Products, Hermitage, Pa.

The total cost of this contract is estimated at approximately \$17,000, and will be effective through September 30, 2014, with the option to renew through September 30, 2015. All items have been awarded to the lowest most responsive and responsible bidders meeting the specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid award for new and recycled toner cartridges.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board, on behalf the Purchasing Department, extend our current bid contract for fire alarm system inspections to the following vendors:

Fire Fighter Sales & Services Co., Warrendale, Pa. 1st Fire Protection, Cheswick, Pa.

Intelligent Electronic Systems, Bridgeville, Pa. S.A. Comunal Co., Inc., Barberton, Ohio

Simplex Grinnell L.P., Cranberry Township, Pa.

This extension is in accordance with the original bid documents and the total cost for the inspections is approximately \$30,000 for all county-owned buildings over the three-year term of the contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to extend our current bid contract for fire alarm system inspections.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID AWARD EXTENSION

Solicitor DeHaven recommended the Board, on behalf the Purchasing Department and pursuant to Act 142, Senate Bill 1154, effective February 20, 2001 authorize a 30-day extension of the bid for the Panhandle Trail resurfacing. All bidders have agreed to the thirty (30) day extension.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the authorization of a 30-day extension of the bid for the Panhandle Trail resurfacing.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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NEW BUSINESS

Chief Clerk presented to the Board, on behalf of the Redevelopment Authority, for their consideration and approval of the adoption of a resolution to purchase property on Airport Road, South Franklin Township, Washington County, at a purchase price of \$700,000, authorizing the signing of the coal clause contained in the deed for the conveyance and further authorizing the Redevelopment Authority to execute any closing documents associated therewith.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the resolution to purchase property on Airport Road, South Franklin Township.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of Public Safety, for their consideration and approval of an Emergency Management Performance Grant Program Agreement for FFY 2013. This is a reimbursable program involving a 50/50 federal/county share for salaries and benefits of approved staff positions in the department. The grant in the amount of \$134,878.00 requires a county match of \$134,878.00.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the Emergency Management Performance Grant Program Agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of the Redevelopment Authority, for their consideration and approval of a Cooperation Agreement between the Redevelopment Authority and the County of Washington for a grant in the amount of \$305,000 pursuant to Washington County's Local Share Account Program to be used to defray costs of the Pigeon No. 10 bridge replacement project in Fallowfield Township.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the Cooperation Agreement for a grant to defray costs of Pigeon No. 10 bridge replacement project in Fallowfield Township.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of the Washington County Health Center, for their consideration and approval of a Cooperation Agreement between the Redevelopment Authority and the County of Washington for a grant in the amount of \$211,000, pursuant to Washington County's Local Share Account Program to be used to defray a portion of the costs of the Washington County Health Center electronic medical records project.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the Cooperation Agreement between the Redevelopment Authority and the County of Washington for a grant pursuant to Washington County's Local Share Account Program.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of the Planning Department, for their consideration and approval of a division order with Range Resources for well 48H in Cross Creek County Park, representing a decimal interest of .07336204.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the division order with Range Resources.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of the Planning Department, for their consideration and approval to authorize the advertising for proposals from qualified engineering firms to design a new pedestrian structure on the Panhandle Trail to replace the Hanlin Station Bridge over SR 4005.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the authorization to advertise for proposals to design a new pedestrian structured on the Panhandle Trail.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of the Finance Department, for their consideration and approval of a supplemental appropriation to increase the budgets of all departments that were impacted by the new SEIU agreement.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the supplemental appropriation to increase the budgets of all departments that were impacted by the new SEIU agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of the Human Resources Department, for their consideration and approval of the contract as negotiated between the County of Washington and Service Employees International Union (SEIU and SEIU Healthcare) effective January 1, 2013 through December 31, 2016.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract as negotiated between the County of Washington and Service Employees International Union (SEIU and SEIU Healthcare).

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of Child Care Information Services, for their consideration and approval of the 2013-2014 provider service agreements with the list of previously approved providers below:

Virginia Stock, Canonsburg, Pa.

Alannah Dixon, Midland, Pa.

Carol Mason, Beaver Falls, Pa.

Angela Ishman, Aliquippa, Pa.

Tammy Spooner, New Brighton, Pa.

Helen Anderson, New Brighton, Pa.

Shauna Connolly, Monaca, Pa.

Smart Kids Learning Center, Washington, Pa.

Theresa Bruce, Rochester, Pa.

Terri Shiring, Freedom, Pa.

Kiddos Center for Learning, LLC, Bentleyville, Pa.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving list of previously approved providers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board, on behalf of Human Services, for their consideration and approval to enter into agreements with the following providers for housing and supportive services to homeless individuals and families in the amount of \$1,239,740. No county funds are required.

<u>Agency</u>	<u>Amount</u>	<u>Grant Year</u>
Residential Recovery Services	\$189,808	5/1/2013-4/30/2014
Connect, Inc.	92,375	6/1/2013-5/31/2014
Connect, Inc.	369,162	5/1/2013-4/30/2014
Connect, Inc.	203,323	6/1/2013-5/31/2014
Washington Women's Shelter	222,511	12/1/2013-11/30/2014
Try-Again Homes, Inc.	<u>162,561</u>	5/1/2013-4/30/2014
<u>Total</u>	<u>\$1,239,740</u>	

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to enter into agreements for housing and supportive services to homeless individuals and families.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of Human Behavioral Health and Developmental Services, for their consideration and approval of a provider agreement with Pressley Ridge for the provision of family based mental health services for the period July 1, 2013 through June 30, 2014. The contract authorization amount will not exceed \$18,900 and no additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to enter into an agreement with Pressley Ridge for the provision of family based mental health services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of Children and Youth Services, for their consideration and approval of purchase of service agreements in the total amount of \$1,385,000 with the list of previously approved providers. The agreements are for the period of July 1, 2013 through June 30, 2014. No additional county funds are required.

<u>Provider</u>	<u>Amount</u>
Alternative Energy Youth Farm	\$175,000
Bethesda Children's Home	80,000
Michael Crabtree, Ph.D.	25,000
Dr. Janine M. D'Anniballe, Ph.D.	5,000
National Mentor Healthcare, LLC	25,000
MHY Family Services	225,000
Pressley Ridge	100,000
Justice Works Youth Care – <i>Just Care and STOPP</i>	600,000
Justice Works Youth Care – <i>FGDM</i>	125,000
Justice Works Youth Care – <i>Why Try</i>	<u>25,000</u>
<u>Total</u>	<u>\$1,385,000</u>

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the purchase of service agreements in the total amount of \$1,385,000 with the list of previously approved providers listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of Information and Technology and the Purchasing Department, for their consideration and approval to enter into a support agreement with eDocs Technologies LLC of Clairton, Pa., for the purpose of providing IT support for the OnBase/Hyland software currently in use throughout the county. This agreement will be in effect through October 1, 2014, with a year-to-year extension option thereafter at the following proposed rates and funded via the IT operating budget.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to enter into a support agreement with eDocs Technologies LLC for IT support for the OnBase/Hyland software.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of Courts Information Technology and the Purchasing Department, for their consideration and approval of a professional services agreement with Thomas Juip Consulting Services for Cisco network infrastructure design and configuration services as well as court/county network connectivity and accessibility services. This agreement will be effective from October 1, 2013 through December 31, 2014, with the option to extend year-to-year through December 31, 2017, not to exceed \$6,000 per year.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving a professional services agreement with Thomas Juip Consulting Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of the Planning Department and Purchasing Department, for their consideration and approval of the activation of three wireless internet access services to be utilized in Mingo, Cross Creek and Ten Mile Parks. The cost of this service is \$39.99 per month through Verizon Wireless. The jetpacks are free. This amount will be paid from the Parks Operating Budget being purchased from the PA State Contract and therefore do not require bidding.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the activation of three wireless internet access services for Mingo, Cross Creek and Ten Mile Parks.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board, on behalf of the Washington County Health Center and the Purchasing Department, for their consideration and approval to terminate the current agreement with Optimus EMR, Inc., Irvine, Calif., in the amount of \$2,254.58/month and approve a new seven-month agreement in the amount of \$2,445.50/month effective October 1, 2013 through March 31, 2014, for continued access to the CHC System. Additionally, the annual license and maintenance fee in the amount of \$1,250.00 due on each anniversary of the effective date so long as the County desires access the archived records. The process has begun of converting records with the new agreement with AOD Software, Coral Springs, Fla. electronic medical records software as approved in the August 14th meeting. per federal requirement, all nursing homes must have an Electronic Medical Records (EMR) System by 2014. The EMR will replace the paper system that is currently in place at the Health Center. This is being purchased from the PA State Contract and therefore do not require bidding.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the termination of one agreement with Optimus EMR, Inc., and approving a new seven-month agreement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held on October 2, 2013, immediately following the Agenda Meeting, as an information session regarding personnel.

The regular Salary Board meeting scheduled for today has been cancelled.

All county offices will be closed Monday, October 14, 2013, inobservance of Columbus Day.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:45 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E. Heliske, 2013
CHIEF CLERK