

**MINUTE BOOK****BOARD OF COUNTY COMMISSIONERS****WASHINGTON COUNTY, PENNSYLVANIA**FRANK R. MASCARA, Chairman  
JOSEPH A. FORD, Commissioner

Minute No. 563

Washington County Commissioners

Washington, PA, May 1, 1997

The Board of Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Ford, Irej and Burns. Also being present: Michelle Miller, Chief Clerk; Linda Hands, Secretary; Attorney Jim McCune, County Solicitor; Melanie Finney, Planning Commission; Paul Belcastro, Controller; Bill McGowen, Director of Administration; Mary Lynn Spilak, Debbie DeStefano, Margaret Jennings, Darla Pepper Miller, and Barbara Collins of Aging Services; Robert Willison, Leslie Grenfal and Kathy Constantino, SWPAAA, Inc.; Rita Hritz, Chairman, SWPAAA, Inc., Subarea Advisory Council; a group of senior citizens; Department; Pat Callahan, General Manager, Washington County Tourism Promotion Agency; Anthony Schepis, Supervisor of Greene and Claysville Welcome Centers; Bob Greg, Roy Sarver and John Logar, Vicki Hladik Bryan, and M.E. Yancosek, members of the Washington County Tourism Promotion Agency; Darlene Bigler, Executive Director, Community Action Southwest; Connie Ferris, Assistant Executive Director of Community Action Southwest; John Manfredi, President, Three Rivers Chapter, American Merchant Marines Veterans, accompanied by a Color Guard Unit of American Merchant Marines Veterans; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Jim Jefferson, WJPA; Kathy Thomas, Valley Independent; and interested bidders.

Chairman Ford called the meeting to order at approximately 10:05 a.m. and entertained a motion to approve Minute No. 562 dated April 17, 1997.

Moved by Mrs. Irej, seconded by Mrs. Irej, that Minute No. 562 dated April 17, 1997, be approved as presented.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

**SPECIAL ORDER OF BUSINESS:**

The Commissioners adopted a Proclamation declaring May, 1997, as "Older Americans Month" in Washington County.

The Commissioners presented the Proclamation to Mary Lynn Spilak, Director of Aging Services, and Rita Hritz, Chairman, Washington District Subarea Advisory Council. On behalf of the senior citizens, Mrs. Hritz presented each of the Commissioners with a gift of appreciation.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

(Recess for photos with various Senior Citizens groups.)

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FRANK H. BRACKEN, M. S.

JOSEPH A. FORD, COMMISSIONERS

The Commissioners presented to John Manfredi, President of the Rivers Chapter, American Merchant Veterans, a Proclamation recognizing the American Merchant Marines Veterans for their contributions to the history of our Great Nation in times of war and peace.

Moved by Mr. Ford, seconded by Mrs. Irey, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

The Commissioners presented to Darlene Bigler, Executive Director, Community Action Southwest, a Proclamation declaring May 4-10, 1997, as "National Community Action Week" in Washington County.

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

The Commissioners presented to Pat Callahan, General Manager, Washington County Tourism Promotion Agency, a Proclamation declaring May 4-10, 1997, as "National Tourism Week" in Washington County.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

(Recess for photos)

## OLD BUSINESS

Attorney McCune recommended that the bids for Duplicating Paper be awarded to Gestetner Corporation; this being the lowest bid received in accordance with the specifications.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for the Printed Forms be awarded to the following vendors; these being the lowest responsible bids received in accordance with the specifications:

- |  |  |
|--|--|
| Badzik Printing, Donora PA                       | Cane Business Forms, Atlasburg, PA     |
| Consolidated Graphics, Bridgeville, PA           | Dando Printing Co., Donora, PA         |
| Hudson Business Forms, Pittsburgh, PA            | Lordan Forms & Systems, Pittsburgh, PA |
| Masters Ink, Canonsburg, PA                      | Moore Business Forms, Pittsburgh, PA   |
| Progressive Forms & Label System, Harrisburg, PA |  |

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the bid as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

**NEW BUSINESS**

Chief Clerk presented to the Board for their consideration and approval an Extension of a Lease Agreement for hearing rooms at the Millcraft Center with Millcraft Industries for the period of May 14, 1997 to August 14, 1997. It was noted that this Extension has been approved by Millcraft Industries at the same terms and conditions as the current Lease.

Moved by Mrs. Irej, seconded by Mr. Burns, approving an Extension to the Lease Agreement with Millcraft Industries as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Sublease Agreements with the Washington County Redevelopment Authority and the Washington/Greene County Job Training Agency for office space in the Courthouse Square Building for the period of January 1, 1997 through February 28, 1998. The rental rate for office space is \$13.00 per square foot.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Sublease Agreements with Washington County Redevelopment Authority and Washington/Greene County Job Training Agency as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the annual Software Maintenance and Support Agreement with Pentamation, effective June 1, 1997 through May 31, 1998. This Agreement provides the County with updates and telephone support at a cost of \$12,365.49.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the renewal of the annual Software Maintenance and Support Agreement with Pentamation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the State and Local Assistance Program Grant Agreement. This Agreement is an annual reimbursement program which provides federal funding of 50% to support personnel for three County staff positions (Director of Public Safety, Operations and Training Officer, and Clerk Typist I). The cost to the County for these three positions would be \$47,608.00.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the State and Local Assistance Program Grant Agreement as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Hazardous Materials Emergency Preparedness Grant. The purpose of this Grant is to conduct a commodity flow study and is in the amount of \$4,500.00. It does not involve any cost to the County.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Hazardous Materials Emergency Preparedness Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for the following:

1. Carpet Replacement in select offices - Courthouse and Public Areas of Courthouse Square Building
2. Replacement Vinyl for the Common Areas of Courthouse Square Building
3. Construction Portion of an Alzheimer's Unit to the Washington County Health Center

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval two T-Hangar Lease Agreements with the following individuals:

- |   |                                  |
|---|----------------------------------|
| Hangar C2 - Dan Green, Wallace Smith and John Strobe      | \$170.00/month plus PA Sales Tax |
| Hangar C4 - Robert Veiock, Angela Youngblood and Tom Dunn | \$170.00/month plus PA Sales Tax |

Moved by Mrs. Irey, seconded by Mr. Burns, approving the T-Hangar Lease Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with Milt Lopus Associates for financial advisory services. The cost is not to exceed \$7,500.00 (plus out-of-pocket expenses of \$250.00). It was noted that this fee will be reduced if borrowing is less than \$5 million.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Contract with Milt Lopus Associates as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Contract with American Red Cross for mental health supportive housing services. This Addendum will increase the current contract amount by \$12,342.00 through June 30, 1997 for a total allocation not to exceed \$92,342.00.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Addendum to the Contract with American Red Cross as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement between the County and Community Action Southwest, Inc., as the lead agency to administer the Temporary Emergency Food Program for the period of January 1, 1997 through December 31, 1998 in the amount of \$15,663.00.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreement between the County and Community Action Southwest, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the Shared Ride Grant Application to the Pennsylvania Department of Transportation for the Fiscal Year 1997-98 in the amount of \$1,104,000.00.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the submission of the Shared Ride Grant Application as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with COMSIS Mobility Services, Inc., for the management of transportation services for the period of July 1, 1997 through December 31, 1997.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Agreement with COMSIS Mobility Services, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval an Addendum to the Purchase of Service Agreement with Adelphoi Village for FY 1995/96. This Addendum increases the authorization amount from \$1,950,000.00 to \$1,955,000.00 and is necessary in order to reimburse Adelphoi Village an outstanding invoice.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the Addendum to the Purchase of Service Agreement with Adelphoi Village as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a travel request for Cathi Kresh to attend the Annual Head Start Conference on May 25-31, 1997, in Boston, MA. Head Start will pay the registration fee of \$335.00, airfare, hotel costs, and a meal allowance for Ms. Kresh. Any other costs incurred from this conference will be charged to the Day Care Program funded by the State. It was noted that no County monies are involved.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the foregoing travel request.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Amendment to the Single County Authority Agreement with the Drug and Alcohol Program for the period of July 1, 1996 through June 30, 2000. This Amendment is necessary to remain in compliance with the State and involves no extra cost to the County.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the Amendment to the Single County Authority Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adopting of a Proclamation of Intent to enter into an Agreement with Contract Management of Southwestern Pennsylvania, Inc., of Westmoreland County, a non-profit corporation. This Contract is for the management of consulting and support services by Allen Collhutt Associates for developing the RFP and giving the Commissioners and staff consultation for medical assistance and behavioral health services. This Agreement will be jointly entered with other Southwestern Pennsylvania Counties.

Moved by Mrs. Ireby, seconded by Mr. Burns, adopting the Proclamation of Intent as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of an application to the Department of Public Welfare to enter into negotiations to become a Waiver Provider. This would enable the County to become an eligible Medicaid provider of personal care, home support, attendant care, and companion services to elderly residents of Washington County through the Southwestern Pennsylvania Area Agency on Aging.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the submission of the application to the Department of Public Welfare as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk announced that there will be a Blood Drive held on May 5, 1997, from 9:00 a.m. to 3:30 p.m. in Room 104 of Courthouse Square. It was noted this is for the County employees and the public.

SOLICITOR

Attorney McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irey, that the Tax Assessment Office (or Tax Claim Bureau) be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Pete & Louise M. Lamendola (1997 County Tax)  
300 Castner Avenue  
Donora, PA 15033  
District: Donora Borough  
Parcel ID No: 240-026-00-03-0002-00  
Amount: \$63.92  
S. S. No. 203-12-2464
2. Lloyd Sweany (1997 County Tax)  
95 Jennings Lane  
Clarksville, PA 15322  
District: Deemston Borough  
Parcel No: 220-005-00-00-0019-00  
Amount: \$13.38  
S. S. No. 195-50-7475
3. Donald L. Gardner (1997 County Tax)  
261 Pine Run Road  
Amity, PA 15311  
District: Amwell Township  
Parcel No: 020-024-00-00-0014-00  
Amount: \$4.85
4. Amy L. Kelly (1997 County Tax)  
1338 Kirby Drive  
McLean, VA 22101  
District: Amwell Township  
Parcel No: 020-009-00-00-0005-01  
Amount: \$7.97

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5. George & Mary Bloom (1997 County Tax)  
% George Bloom  
R.D. 1, Box 358  
Monongahela, PA 15063  
District: Elco Borough  
Parcel No: 300-005-00-02-0001-00  
Amount: \$45.43  
S. S. No. 160-36-2242
6. Christopher D. Coleman Et Al (1997 County Tax)  
%Bell Federal  
532 Lincoln Avenue  
Pittsburgh, PA 15202  
District: Peters Township  
Parcel No: 540-008-18-00-0008-00  
Amount: \$214.37  
S.S. No. 250-47-9388
7. Clifford & Carolyn Fleming (1991 thru 1996 County Tax)  
35 Vernon Drive  
Charleroi, PA 15022  
District: Fallowfield Township  
Parcel No: 320-007-07-02-0009-00  
Amount: \$355.61  
S.S.#178-30-8356
8. George Jr. & Naomi Jean Roberts (1997 County Tax)  
P.O. Box 279 Black Street  
Coal Center, PA 15423  
District: Coal Center Borough  
Parcel No: 190-002-00-03-0015-01  
Amount: \$9.47
9. Nick & Margie Safron (1997 County Tax)  
P.O. Box 1000  
Elrama, PA 15038  
District: Union Township  
Parcel No: 640-007-00-00-0008-01  
Amount: \$345.58  
S.S. No. 190-20-7687
10. Mary Hamchak (1997 County Tax)  
427 Waddell Avenue  
Donora, PA 15033  
District: Donora Borough  
Parcel No: 240-020-00-00-0004-00  
Amount: \$77.93  
S. S. No. 160-12-7163
11. Edward & Elizabeth McCloskey (1996 County Tax)  
208 McMurray Road  
Venetia, PA 15367  
District: Peters Township  
Parcel Nos: 540-002-00-00-0002-00  
540-002-17-00-0005-00  
Amount: \$200.94  
S.S. No. 210-14-4592

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.



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OPENING OF BIDS

Controller Paul Belcastro opened and read the following bids:

MEAT

1. Green Valley Packing  
2992 Green Valley Road  
Claysville, PA 15323

Total Bid: \$21,146.28 (based on estimated quantities)

A bid bond in the amount of \$2,200.00 accompanied the bid.

2. Parkway Food Service  
P.O. Box 86  
Greensburg, PA 15601

Total Bid: \$21,255.49 (based on estimated quantities)

A Bid Bond in the amount of 10% accompanied the bid.

3. Alliant Food Service  
2500 Lovi Road  
Freedom, PA 15242-9394

Total Bid: \$47,247.64

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Ford - Yes.

Motion carried unanimously.

JOINT PURCHASING PROGRAM - SUMMER SUPPLIES

1. A & H Equipment Company  
1124 McLaughlin Run Road  
Bridgeville, PA 15017

A Bid Bond in the amount of \$200.00 accompanied the bid.

2. Coolspring Stone & Supply, Inc.  
P.O. Box 1328  
Uniontown, PA 15401

A Bid Bond in the amount of \$200.00 accompanied the bid.

3. Culverts, Inc.  
P.O. Box 271, Pittsburgh Avenue  
Coraopolis, PA 15108

A Bid Bond in the amount of \$200.00 accompanied the bid.

4. Walsh Equipment, Inc.  
796 Unionville Road  
Prospect, PA 16052

A Bid Bond in the amount of \$200.00 accompanied the bid.

5. Marsh Asphalt, Inc.  
P.O. Box 1125  
Uniontown, PA 15401

A Bid Bond in the amount of \$200.00 accompanied the bid.

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6. Del-Sir Supply, Inc.  
600 West Pike Street  
P.O. Box 335  
Meadowlands, PA 15347

A Bid Bond in the amount of \$200.00 accompanied the bid.

7. Golden Eagle Construction Company  
P.O. Box 945  
Uniontown, PA 15401

A Bid Bond in the amount of \$200.00 accompanied the bid.

8. Lane Enterprises, Inc.  
P.O. Box 164  
Bedford, PA 15522

A Bid Bond in the amount of \$200.00 accompanied the bid.

9. Zappi Oil & Gas Company  
44 Bridge Street  
Washington, PA 15301

A Certified Check in the amount of \$200.00 accompanied the bid.

10. U.S. Municipal Supply, Inc.  
P.O. Box 574  
Huntingdon, PA 16652

A Bid Bond in the amount of \$200.00 accompanied the bid.

11. Chemung Supply Corporation  
P.O. Box 527  
Elmira, NY 14902

A Bid bond in the amount of \$200.00 accompanied the bid.

12. Commercial Asphalt Products, Company  
2200 Springfield Pike  
Connellsville, PA 15425-9503

A Bid Bond in the amount of \$200.00 accompanied the bid.

13. Agway Petroleum Corporation  
P.O. Box 4852  
Syracuse, NY 13221

A Bid Bond in the amount of 10% accompanied the bid.

14. Russell Standard Corporation  
P.O. Box 479, 2 Prestley Road  
Bridgeville, PA 15017

A Bid Bond in the amount of \$200.00 accompanied the bid.

Moved by Mrs. Irej, seconded by Mr. Burns, to table all of the foregoing bids for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Joseph A. Ford, Sr.  
Diana L. Irey  
J. Bracken Burns, Sr.

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There being no further business, Chairman Ford declared the meeting adjourned at approximately 11:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

May 12, 1996

ATTEST: Michelle R Miller

CHIEF CLERK