

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 605

Washington County Commissioners

Washington, PA, November 12, 1998

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners J. Bracken Burns, Sr., Diana L. Irely and Scott H. Fergus. Also being present: Michelle Miller, Chief Clerk; Solicitor Jim McCune; Bill McGowen, Director of Administration; Linda Belcher, Secretary; Marcia Barna, Commissioner's Office; Melanie Finney, Planning Commission; Deputy Sheriff Todd Hammond, Sheriff's Office; Mike Namie, Deputy Controller; Barbara Gibbs, Clerk of Courts; Mary Lynn Spilak, Debbie DeStefano, Aging Services; Becky Bailey, SEIU member; David Scott, Teamsters Local 205; Al Marcy, Local 900 of the Deputy Sheriff's Association; David Scrip, Washington County Association of Professional Employees; Paul Bucha, Chairman of the Board, Wheeling Pittsburgh Steel; Jim Bradley, President, Wheeling Pittsburgh Steel; Mickey Forte, President Local 1187 USWA; Tim Trant, Subdistrict Director, USWA; Jack Coates, Subdistrict Director, USWA; Larry Seighman, President Local 7139 USWA; Greg Niverth, President Local 1141 USWA; William McCready, President and CPO Washington County United Way; Elizabeth Todd, R.N., Chairperson of the Alzheimer's Disease Awareness Association; Debbie Bately, Director of Social Services, Washington County Health Center; Frank Ludwin, Paul O'Donnell, Ralph Rogers, Tom Weaver, Howard Morgan, Bob Johnson, Lloyd Kaufman, Bob Kelso, and Bill Morgan, Millers Run Grange members; Jay Pochapin, Media Relations Manager of St. Barnabas Health System; Teresa Altemara, Activities Director of Colonial Meadows and Rachel Mitchell, resident of Colonial Meadows; Darlene Bigler and Connie Ferris, Community Action Southwest Agency; John Logar and Harry Sabatasse, interested citizens; Shelly Jones, WJPA; Joe Smydo, Observer-Reporter; Kathy Thomas, Valley Independent; and Chris Haines, Herald Standard.

Chairman Burns called the meeting to order at approximately 2:05 p.m.

Ms. Gibbs led the meeting in prayer.

Chairman Burns led the Pledge of Allegiance.

Chairman Burns entertained a motion to approve Minute No. 604 dated October 29, 1998.

Moved by Mr. Fergus, seconded by Mrs. Irely, that Minute No. 604 be approved as presented.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners presented a Proclamation supporting the USWA and Steel Manufacturers "Stand Up For Steel" campaign.

Mr. Bucha accepted the Proclamation and made comments regarding the steel industry and foreign imports.

Additionally, Jim Bradley, Tim Trant and Jack Coates made brief comments asking the meeting attendees for support in the Stand Up for Steel campaign.

The Commissioners presented Certificates of Appreciation to the Washington County Unions who have participated in the 1997 United Way Campaign.

Mr. McCready made comments regarding the 1997 campaign.

The Commissioners presented a Proclamation declaring November as "ALZHEIMER'S DISEASE AWARENESS MONTH" in Washington County.

Moved by Mr. Fergus, seconded by Mrs. Irej, adopting the Proclamation.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Ms. Todd accepted the Proclamation and thanked the Commissioners for their continued support of Alzheimer's residents of Washington County.

The Commissioners presented Certificates of Congratulations to members of Millers Run Grange No. 2020 for receiving the Pennsylvania State Grange Community Service Award.

Mr. Ludwin made comments on the project that was submitted for this award.

The Commissioners presented a Proclamation to Jay Pochapin of St. Barnabas Health System for the "Presents for Patients Campaign".

Moved by Mr. Fergus, seconded by Mrs. Irej, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Fergus- Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

The Commissioners presented a Proclamation declaring November as "NATIONAL FAMILY LITERACY MONTH".

Moved by Mr. Fergus, seconded by Mrs. Irej, adopting the Proclamation as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej -Yes; Mr. Burns - Yes.

Motion carried unanimously.

Darlene Bigler of Community Action Southwest discussed literary programs in Washington County.

RECESS FOR PHOTOS

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OLD BUSINESS

Solicitor McCune recommended to the Board that the bids for Meat for the Health Center and Jail be awarded to the following vendors:

Alliant Foods, Freedom, PA  
 Gordon Foods, Fairmont, WV  
 Green Valley Packing, Claysville, PA  
 Sysco Foods, Harmony, PA

Moved by Mr. Fergus, seconded by Mrs. Irely, awarding the bid for Meat as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor McCune recommended to the Board that the bids for Air Fluidized Beds for the Health Center be awarded to Hill-Rom Company, Inc. of Charleston, SC for the amount set forth in their bid.

Moved by Mr. Fergus, seconded by Mrs. Irely, awarding the bid as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor McCune recommended to the Board that the bid for Highway Signs be awarded to Walsh Equipment Company of Prospect, PA.

Moved by Mr. Fergus, seconded by Mrs. Irely, awarding the bid for Highway Signs as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor McCune recommended to the Board that the bid for Computer Paper be awarded to Scott Electric of Greensburg, PA for the "per unit" cost.

Moved by Mr. Fergus, seconded by Mrs. Irely, awarding the bid for Computer Paper as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

CORRESPONDENCE

Chief Clerk announced the following notices:

1. The Peoples Gas "Award of Achievement" Collegiate Grant information.
2. A Redevelopment Contract Award to Pompei and Sons, Inc. for the Charleroi Ninth Street Parking Lot Construction Project

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a request from the Coroner's Office for the payment of a \$3,000 invoice for forensic anthropologist services performed by Dennis C. Dirkmaat, Ph.D. Also, the Coroner requested to enter into an agreement with Dr. Dennis Dirkmaat, Board Certified Forensic Anthropologist for future service that may be required. This Agreement would be in the amount of \$200 per hour at the scene, \$50 per hour travel time and \$24-100 per day for meals, up to a maximum charge of \$2,000 for forensic archeological recovery and \$1000 to \$1500 for forensic anthropological analysis and report preparation.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the payment request and Agreement with Dr. Dennis Dirkmaat as per above.

Roll call taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract Addendum with PSI which would grant the County a \$15,000 per month credit from January to May, 1999, not to exceed \$82,400 for data conversion and migration of data.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the Contract Addendum with PSI as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the to the Board for their consideration and approval the following individuals for appointment to the Farmland Preservation Board for a three year period effective January 1, 1999.

Michael Schultz	-	Category - Contractor
Craig Sweger	-	Category - Member at Large
Richard Lehman	-	Category - Member at Large

Moved by Mr. Fergus, seconded by Mr. Burns, approving the foregoing appointments to the Farmland Preservation Board.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the authorization for the Chairman of the Board of Commissioners to execute a Pennsylvania Department of Environmental Protection letter of mutual consent concerning the revision of the County Municipal Waste Management Plan.

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Moved by Mrs. Irely, seconded by Mr. Fergus, authorizing the Chairman to execute a Pennsylvania Department of Environmental Protection letter as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommended to the Board the appointment of the Mark Spossey to the Drug and Alcohol Planning Commission for a three year term, effective September 30, 1998.

Moved by Mrs. Irely, seconded by Mr. Fergus, appointing Mark Spossey to the Drug and Alcohol Planning Commission as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Children and Youth Contract Addendums with the following contractors:

Family Care	\$300.00 increase
Bradley Center	increase of per diem charges to \$242.68
Aldelphoi Village	addition of Indiana Day Treatment for \$47.72
George Jr. Republic	increase of per diem charges to \$33.75

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the foregoing Contract Addendums for Children and Youth Services.

Roll call vote taken:

Mr Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the payment of the following invoices for the Children and Youth Services.

Washington Hospital	\$186.75 (cost to copy medical records)
Community Care, Inc. Home Health Service	\$1,212.75 (cost of RN services for a foster child)
Somerset Movers	\$1,200.00 (moving expenses for CYS Director)
Interim Health Care	\$1,006.25 (cost of medical training for a foster child)

Moved by Mr. Fergus, seconded by Mr. Burns, approving the foregoing payments for Children and Youth Services.

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Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireby - No; Mr. Burns - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the designation of Rick Wynn, Human Services Director as the authorized County Signatory and Roger Metcalfe, Budget Director as the financial contact person for certification statements to accompany the monthly and annual financial reports to the State Department of Public Welfare's Medical Assistance Office.

Moved by Mr. Fergus, seconded by Mr. Burns, approving the designation of Rick Wynn and Roger Metcalfe as the financial contact person as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireby - No; Mr. Burns - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Connect, Inc. to provide services for a Family Center for the period of October 1, 1998 through June 30, 1999 in the amount of \$150,000.

Moved by Mr. Fergus, seconded by Mrs. Ireby, approving the Agreement with Connect, Inc. as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Day Care Provider Agreements for fiscal year 1998/99.

Erin Williamson, Washington

Melissa Carroll, Washington

Moved by Mrs. Ireby, seconded by Mr. Fergus, approving the foregoing Day Care Provider Agreements.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Pennsylvania Department of Transportation for the Welfare to Work Transportation Program in the amount of \$75,000 for the period of July 1, 1998 through June 30, 1999 with a total grant of \$118,579.61. The additional funds carried over from the Demonstration Project year amount to \$43,579.61.

Moved by Mrs. Ireby, seconded by Mr. Fergus, approving the Agreement with the Department of Transportation as per above.

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Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk made the following announcement:

The Washington County Board of Commissioners will meet at 10:00 a.m. on Wednesday, November 25, 1998 in Room 704, Courthouse Square for the purpose of an Agenda meeting. A Board of Commissioners meeting will be held at 2:00 p.m. on Wednesday, November 25, 1998 in the Public Meeting Room, in the Courthouse Square Office Building.

OPENING OF BIDS

Deputy Controller Namie opened and read the following bids:

PROMOTIONAL ITEMS - HIGHWAY SAFETY

1. The Vernon Company  
One Promotion Place  
Newton, IO 50208

Total amount of bid: 15% across the board discount from current list price

A Bid Bond in the amount of \$8,000.00 accompanied the bid.

2. Young Business Forms Company  
P.O. Box 277, 97 Clarendon Avenue  
Harmony, PA 16037

Total amount of bid: 18% across the board discount from current list price

A Cashier's Check in the amount of \$8,000.00 accompanied the bid.

3. Jones Associates  
2335 Washington Road  
Canonsburg, PA 15317

Total amount of bid: 16% across the board discount from current list price

An Official Check in the amount of \$8,000.00 accompanied the bid.

Moved by Mr. Fergus, seconded by Mrs. Irely, to table the foregoing bids for review.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

LAUNDRY SUPPLIES

1. Gurtler Chemicals, Inc.  
15475 S. LaSalle  
South Holland, IL 60473

Section I - Jail	<u>\$9,250.00</u>
Section II - Health Center	<u>\$19,834.40</u>
TOTAL	<u>\$29,084.40</u>

A Bid Bond in the amount of 10% accompanied the bid.

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2. Jack Frye Sales and Service  
104 Cherry Street  
Clairton, PA 15025

Section I - Jail	<u>\$7,960.00</u>
Section II - Health Center	<u>\$6,900.00</u>
TOTAL	<u>\$14,860.00</u>

An Official Check in the amount of \$1,486.00 accompanied the bid.

3. Burns Chemical Systems, Inc.  
3003 Ventu<sup>re</sup> Ct.  
Export, PA 15632

Section I - Jail	<u>\$15,310.00</u>
Section II - Health Center	<u>\$25,987.65</u>
TOTAL	<u>\$41,297.65</u>

A Treasurer's Check in the amount of \$4,130.00 accompanied the bid.

Moved by Mrs. Irely, seconded by Mr. Fergus, to table the bids for review.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

DISPOSABLE BRIEFS, UNDERPADS AND WASHCLOTHS

1. McKesson General Medical  
2525 East Royalton Road  
Broadview Heights, OH 44147

Total amount of bid: \$144,066.17

A Bid Bond in the amount of 10% accompanied the bid.

2. NCS HealthCare, Inc.  
P.O. Box 251  
Sharon, PA 16146

Total amount of bid: \$148,908.00

A Bid Bond in the amount of 10% accompanied the bid.

3. Allied Supply Company, Inc.  
4001 Kennett Pike, Suite 134  
Wilmington, DE 19807

Total amount of bid: \$7,350.00

A Bid Bond in the amount of 10 % accompanied the bid.

4. The Burrows Company  
791 Commonwealth Drive  
Warrendale, PA 15095

Total amount of bid: \$137,877.50

A Bid Bond in the amount of 10% accompanied the bid.



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5. Red Line Medical Supply, Inc.  
8121 10<sup>th</sup> Avenue N.  
Golden Valley, MN 55427

Total amount of bid: \$154,244.00

A Bid Bond in the amount of 10% accompanied the bid.

5. Paper Products Company, Inc.  
36 Terminal Way  
Pittsburgh, PA 15219

Total amount of bid: \$125,500.00

A Bid Bond in the amount of 10% accompanied the bid.

6. Druzak Medical, Inc.  
200 First Street  
Ambridge, PA 15003

Total amount of bid: \$144,767.24

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irej, seconded by Mr. Fergus, to table the foregoing bids for review.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

LINEN SUPPLIES

1. The Liberty Textile Company  
5600 S. Marginal Road  
Cleveland, OH 44103

Total amount of Bid \$59,493.85

An Official Check amount of \$6,000.00 accompanied the bid.

2. Mamaux Supply Company, Inc.  
5216 Butler Street  
Pittsburgh, PA 15201

Total amount of Bid \$1,212.00

A Cashier's Check in the amount of \$121.20 accompanied the bid.

3. McKesson General Medical  
2525 East Royalton Road  
Broadview Heights, OH 44147

Total amount of bid: \$38,461.40

A Bid Bond in the amount of 10% accompanied the bid.

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4. Charm Tex  
1618 Coney Island Avenue  
Brooklyn, NY 11230

Total amount of bid: \$29,695.00

A Certified Check in the amount of \$2,965.00 accompanied the bid.

Solicitor McCune noted that the Certified Check was in the incorrect amount instead of the required 10% of the total amount of the bid.

5. ATD America Company  
135 Greenwood Avenue  
Wyncote, PA 19095

Total amount of bid: \$22,813.72

A Bid Bond in the amount of 10% accompanied the bid.

6. Venus Textiles  
18460 Gothard Street  
Huntington Beach, CA 92648

Total amount of bid: \$34,013.25

An Official Check in the amount of \$3,401.33 accompanied the bid.

7. The Burrows Company  
320 W. Palatine Road  
Wheeling, IL 60090

Total amount of bid: \$17,328.00

A Bid Bond in the amount of 10% accompanied the bid.

8. J.T.B. Enterprises  
2105 West Genesee Street  
Syracuse, NY 13219

Total amount of bid: \$54,304.51

A Bid Bond in the amount of 10% accompanied the bid.

9. Textile Sales, Inc.  
P.O. Box 32576  
Baltimore, MD 21282

Total amount of bid: \$18,946.00

A Bid Bond in the amount of 10% accompanied the bid.

10. Med-I-Pant, Inc  
P.O. Box 448  
Champlain, NY 12919-0448

Total amount of bid: \$14,599.20

A Certified Check in the amount of \$1,459.92 accompanied the bid.

11. Harbor Linen Company  
P.O. Box 3510  
Cherry Hill, PA 08034

Total amount of bid: \$55,689.60

A Bid bond in the amount of 10% accompanied the bid.

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12. **Standard Textile Company, Inc.**  
**One Knollcrest Drive**  
**Cincinnati, OH 45222**

**Total amount of bid: \$79,771.80**

**A Bid Bond in the amount of 10% accompanied the bid.**

**Moved by Mrs. Irely, seconded by Mr. Fergus, to table the foregoing bids for review.**

**Roll call vote taken:**

**Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.**

**Motion carried unanimously.**

**There being no further business, Chairman Burns declared the meeting adjourned at approximately 3:15 p.m.**

**THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:**

November 17, 1998

ATTEST: Michelle R Miller

CHIEF CLERK