

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

FRANK R. MASCARA, METRO PETROSKY, JR., JOSEPH A. FORD, COMMISSIONERS

Minute No. 584

Washington County Commissioners

Washington, PA, February 19, 1998

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Diana L. Irely, J. Bracken Burns, Sr., and Joseph A. Ford, Sr. Also being present: Michelle Miller, Chief Clerk, Linda Hands, Secretary; Attorney Pat McCune; Jill Devine, Assistant Solicitor; Bill McGowen, Director of Administration; Melanie Thomas Finney, Planning Commission; Paul Belcastro, Controller; Francis King, Treasurer; Larry Maggi, Sheriff; Todd Hammond, Sheriff's Department; Pastor John Williamson, Crossroads Community Church; George Eckert, Forty and Eight; Rick Wynn, Human Services; Walter Horner and Diana Haughrity, TRIPIL; Vicki Bryan, Jean Byers, MATHCOUNTS Coordinator and Director; students from Trinity Middle School, Ava Marie School and John F. Kennedy who participated in the MATHCOUNTS competition; Jerry Seaman, B.C. Coleman, David Antion, Fred Fleet, John Logar and Beth Meeks, interested citizens; Jim Jefferson, WJPA; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Kathy Thomas, Valley Independent; and J.R. Wheeler, CUTV.

Chairman Irely called the meeting to order at approximately 10:05 a.m. and entertained a motion to approve Minute No. 583 dated February 5, 1998.

Moved by Mr. Burns, seconded by Mr. Ford, that Minute No. 583 dated February 5, 1998, be approved as presented.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented Certificates of Recognition to students who participated in the 1998 MATHCOUNTS competition.

Vicki Bryan and Jean Byers, Coordinators for MATHCOUNTS made comments regarding the competition and thanked the Board for the recognition.

Chief Clerk presented to the Board for their consideration and approval a Resolution in support of Senate Bill #1236 which enables disabled individuals of Washington County to better function as a mobile society.

Moved by Mr. Burns, seconded by Mr. Ford, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Walter Horner, of TRIPIL, thanked the Board of Commissioners for their support of Senate Bill #1236.

(RECESS FOR PHOTOS)

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PUBLIC COMMENTS

David Antion of McGuffey stated that he attended this meeting because the Election Board, comprised of the Washington County Commissioners have not answered the questions he presented on January 16 and January 22, 1998. He also requested a copy of the Solicitor's report on the Election Office. Mr. Antion suggested that the Solicitor make the Election Board aware of the Pennsylvania Criminal Code Title 18, Section 4910 and 4911. He said that in his opinion an independent review of the Election Office would cost less than \$5,000.00 and is necessary because he has shown ballots were incorrectly counted. He ended his discussion by requesting that the Commissioners add the concept of an independent audit of the Election Office to the Agenda for vote.

Chairman Irey stated to Mr. Antion that any item placed on the agenda for vote may die for a lack of a second motion and therefore may not receive approval.

Fred Fleet, Past President of the Highland Erie Committee and member of a Constitutional law group, asked the Commissioners if they thought a police review board is needed like the type in the City of Pittsburgh. He discussed that the constitutional law group believes it would be a good idea to have a review board since they have discovered issues that have not yielded satisfactory results.

OLD BUSINESS

Attorney McCune recommended that the bid for gasoline be awarded as follows:

Delivered gasoline - Agway Petroleum, Syracuse, NY

At pump gasoline - Guttman Oil Company, Belle Vernon, PA

Moved by Mr. Burns, seconded by Mr. Ford, to award the bids for gasoline as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bid for the Election Supplies be awarded as follows:

William Penn Printing, Pittsburgh, PA

Badzik Printing Company, Donora PA

Cane Business, Atlasburg, PA

Moved by Mr. Burns, seconded by Mr. Ford, to award the bid for Election Supplies as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for Geri Chairs and Wheelchairs for the Health Center be awarded to McKeeson General Medical, Broadview Heights, Ohio as being the lowest responsible bid received.

Moved by Mr. Ford, seconded by Mr. Burns, to award the bid for Geri Chairs and Wheelchairs as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

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Attorney McCune recommended that the bids for Disposable Lids for Bowls and Mugs be awarded to Aladdin Synergetics, Inc., of Nashville, Tennessee; this being the lowest responsible bid received.

Moved by Mr. Burns, seconded by Mr. Ford, to award the foregoing bid as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bid for Flat Water Fluidized Beds be awarded to Baymor Ind./CSI, Orchard Park, New York; this being the lowest responsible bid received.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Contract with Postalia, Inc. For the purpose of providing postage meters for the twelve District Justice Offices. This is a three year Contract at the cost of \$18.95 per office, per month (\$227.40 total) for the first year and \$24.00 per office, per month (\$288.00 total) for the second and third year of the contract.

Moved by Mr. Burns, seconded by Mr. Ford, approving the foregoing Contract with Postalia, Inc.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Job Training Master Plan for the Washington-Greene Job Training Office. This Plan describes the available employment and training services to be offered by said office for the period of July 1, 1998 through June 30, 2000.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Job Training Master Plan as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of an application to the State for 501 C 3 status for the Safe Kids Coalition for the Highway Safety Program. This non-profit status will facilitate grants and donations for the program and requires no additional staff or County monies.

Moved by Mr. Burns, seconded by Mr. Ford, approving the submission of an application to the State as per above.

Commissioner Irey commented on the success of the activities conducted during Child Passenger Safety Awareness Week in Washington County.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to maintain the rent charged for office space in the Courthouse Square Building at \$13.00 per square foot.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the rental charge for office space as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with David M. Griffith and Associates for the development of an Indirect Cost Plan for the years ending December 31, 1997, 1998 and 1999. The total cost for the three year plan is \$33,000.00

Moved by Mr. Burns, seconded by Mr. Ford, approving the Agreement with David M. Griffith and Associates as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests.

- (O) 1. Clay Hamilton of Maintenance to attend a Guide to Better Facility Management meeting in Pittsburgh, Pa., on March 20, 1998.
- (O) 2. Clay Hamilton of Maintenance to attend a Project Management meeting in Pittsburgh, Pa., on April 8-9, 1998.
- (O) Reimbursable 3. Rick Wynn of Human Services to attend a Committee to review HSDF Rules and Regulations in Harrisburg, Pa., on February 22-23, 1998.
- (R) 4. John Pankopf, Cathy Goans and Jon Ridge of Adult Probation to attend an Anti-Social Behavior Meeting in Pittsburgh, Pa., on March 17, 1998.
- (O) 5. John Lloyd of 911 Office to attend a Dispatcher Seminar - Your Rule in Officer Survival in Cambria County on April 17, 1998.
- (R) 6. Nancy Bielawski of Purchasing to attend a Contract and Supplier Development Trade Fair in Pittsburgh, Pa., on April 8, 1998.
- (O) Reimbursable 7. Sue Accetta and Martha Ward of Domestic Relations to attend a PACSES AVR Training meeting in Harrisburg, Pa., on April 7-9, 1998.
- (R) Reimbursable 8. Martha Ward, Marcia Brownlee, Mary Helicke, Mona Barr, Christy Barton, Beverly Ross, Deborah Braden, Lisa Montville, Mary Jo Zullo, April Plants and Ron Bonatz of Domestic Relations to attend an UIFSA Training seminar in Pittsburgh, Pa., on March 23-24, 1998.

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- (R)
Reimbursable
9. Stan Rockovich of Adult Probation, Nick Davidson and John Penderville of Juvenile Probation to attend a JCJC User Group Training seminar at State College, Pa., on March 11-12, 1998.
- (O)
10. Rick Wynn of Human Services to attend a HSDF Work Group meeting in Harrisburg, Pa., on February 22-23, 1998.
- (R)
Reimbursable
11. Mark Baldini of Juvenile Probation to attend Decreasing Violence: Addressing and Preventing Violence in Schools And Communities in Pittsburgh, Pa., on February 27, 1998.
- (O)
Reimbursable
12. Rick Wynn of Human Services to attend a CYS Meeting: Communities that Care Managed Care Review in Harrisburg, Pa., on February 24-27, 1998.
- (O)
Reimbursable
13. Gail Abercrombie of Human Services to attend a Communities That Care Risk and Assessment Training meeting in Harrisburg, Pa., on February 24-27, 1998.
- (O)
Reimbursable
14. Rick Wynn and Gail Abercrombie of Human Services to attend the 12th Annual Children's Interagency Conference: A Celebration of Families at State College, Pa., on April 21-24, 1998.
- (O)
15. Sheriff Larry Maggi to attend the National Sheriff's Conference in Phoenix, AZ on June 28 - July 1, 1998.
- (O)
Reimbursable
16. Fran Fulton of Public Safety to attend a APCO Instructors Class in Toledo, OH on February 22-27, 1998.

Moved by Mr. Ford, seconded by Mrs. Irej, approving the foregoing travel requests and authorizing the payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Abstain; Mrs. Irej - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the following travel request to be ratified.

- (R)
Reimbursable
1. Shelly Robson of CYS to attend an Adoption Seminar in Monroeville, Pa., on November 14, 1997.
- (R)
Reimbursable
2. Dean Palm of CYS to attend a Family Preservation Seminar in Pittsburgh, Pa., on December 4, 1997.
- (R)
Reimbursable
3. Dean Palm of CYS to attend a Separation and Placement Meeting in Monroeville, Pa., on December 10-12, 1997.
- (R)
Reimbursable
4. Dean Palm of CYS to attend a Treatment Strategies and Intervention: Interviewing Skills seminar in Meadowlands, Pa., on December 15-16, 1997.
- (R)
Reimbursable
5. Dawn Miller of Adult Day Care to attend a Music Workshop seminar in California, Pa., on January 30, 1998.

Moved by Mr. Ford, seconded by Mrs. Irej, ratifying the foregoing travel requests.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Abstain; Mrs. Irej - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the addition of the Pennsylvania Pretrial Services Association to the approved list of County associations.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Pennsylvania Pretrial Services Association as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a State and Local Assistance Grant Agreement for the Public Safety Office. This Agreement would be for the period of October 1, 1997 through September 30, 1998. The purpose of this Agreement is to receive funding from the Pennsylvania Emergency Management Agency to support salaries and benefits for three EMA positions in the amount of \$45,310.00.

Moved by Mr. Burns, seconded by Mr. Ford, approving the State and Local Assistance Grant Agreement as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an extension to the Agreement with RACOM Corporation for the purpose of scanning records for the Recorder of Deeds Office. This would be for the a month-to-month extension, commencing February 1, 1998. The terms of this extension would remain the same with the scanning cost being .46 cents per page, .95 cents per page for aperture cards and .375 cents per page for back scanning of old records.

Moved by Mr. Burns, seconded by Mr. Ford, approving the extension to the Agreement with RACOM Corporation as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Robert C. Brady to serve as Mental Health Review Officer for the Washington-Greene MH/MR Program to rule on involuntary commitment hearings. The amount of this contract is \$1,500.00 per month, not to exceed \$18,000.00 for the year.

Chief Clerk presented to the Board for their consideration and approval Day Care Provider Agreement with the following contractor:

Chalsie Smith, Washington

Moved by Mr. Burns, seconded by Mr. Ford, approving the Day Care Provider Agreement as per above.

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Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with Bruce Bilohlavek to serve as the Children and Youth Services Child Attorney. The terms of this contract would be from January 1, 1998 through December 31, 1998 at a rate of \$1,250.00 per month.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Contract with Bruce Bilohlavek as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with Scientific Testing Laboratories, Inc. for the purpose of providing Urinalyses drug testing for the Adult Probation Office and the Correctional Facility. The costs are as follows:

3 panel Drug Screen	\$6.75/sample
8 panel Drug Screen	\$7.50/sample
LSD @ 0.05 ng/ml	\$14.00/sample
GC/MS @ Level of Detection	\$20.00/sample

Moved by Mr. Burns, seconded by Mr. Ford, approving the Contract with Scientific Testing Laboratories, Inc. as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Moved by Mr. Ford, seconded by Mr. Burns, to officially accept the retirement of Commissioner Joseph A. Ford, Sr., effective May 29, 1998.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk announced that the County of Washington will participate in the 12th Annual Scouting for Food Drive to help the Washington County Food Bank feed more than 2,000 needy families. All county residents and employees are asked to bring canned goods or household products to the designated boxes in the lobby of Courthouse Square Building and the Courthouse during the weeks of April 13-27, 1998.

SOLICITOR

Attorney McCune presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mr. Ford, that the Tax Assessment Office be authorized to prepare the following tax refunds because of duplication or overpayment of real estate or personal property tax:

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1. Peoples Heritage Bank for (1997 County Tax)
 Brian Trossman
 P.O. Box 1377
 Lewiston, ME
 District: North Strabane Township
 Parcel No. 520-001-00-00-0009-01A
 Total amount: \$192.17

2. National City Mortgage for (1996 County Tax)
 D L Semencar
 P.O. Box 1820
 Dayton, OH 45401-1820
 District: Washington 8th Ward
 Parcel No. 780-010-00-03-0022-00
 Total amount: \$538.28

3. Pennsylvania Industrial Development (1997 County Tax)
 % John M. Whitlock
 524 Forum Building
 Harrisburg, PA 17120
 District: Speers Borough
 Parcel No: 610-023-00-00-0002-02
 Total amount: \$10,304.32

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

VARIED TYPES OF LUMBER

1. Donora Lumber Company
 300 Meldon Avenue
 Donora, PA 15033

Total amount of bid based on per unit costs.

A Certified Check in the amount of \$3,000.00 accompanied the bid.

2. West Elizabeth Lumber
 1 Chicago Avenue
 Elizabeth, PA 15037

Total amount of bid based on per unit costs.

A Bid Bond in the amount of \$3,000.00 accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Ford, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

TEN MILE #21/WHERRY SCHOOL BRIDGE

1. Gary Metzinger Cement Contractor
 207 Walton Court
 Pittsburgh, PA 15215

Total amount of bid: \$116,708.50

A Bid Bond in the amount of 10% accompanied the bid.

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2. Cedar Creek Construction
P.O. Box 630
Belle Vernon, PA 15012

Total amount of bid: \$120,751.85

A Bid Bond in the amount of 10% accompanied the bid.

3. Marricco Construction Company
2823 Old Washington Road
Bridgeville, PA 15017

Total amount of bid: \$134,026.17

4. Appalachian Industrial, Inc.
R.D. #2, Box 109
Perryopolis, PA 15473

Total amount of bid: \$145,271.30

A Bid Bond in the amount of 10% accompanied the bid.

5. M. A. Beech Corporation
100 West Mall Plaza
Carnegie, PA 15106

Total amount of bid: \$156,638.05

A Bid Bond in the amount of 10% accompanied the bid.

6. Upon This Rock Construction, Inc.
1048 Perry Highway
Mercer, PA 16137

Total amount of bid: \$166,124.00

A Bid Bond in the amount of 10% accompanied the bid.

7. John Gulisek Construction Company
P.O. Box 1236
Mt. Pleasant, PA 15666

Total amount of bid: \$175,883.50

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Ford, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

FLAGS AND MARKERS FOR VETERANS GRAVES

1. U.S. Flag Manufacturing, Inc.
780 Washington Street
Quincy, MA 02169

Flags for Veterans Graves \$14,449.50

A Treasurer's Check in the amount of \$1,450.00 accompanied the bid.

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2. Atlas Alloys Company, Inc.
Box 297
Atlasburg, PA 15004

Markers for Veterans Graves \$10,750.00

A Bid Bond in the amount of \$1,075.00 accompanied the bid.

3. Vexco dba Collegeville Flag and Manufacturing Company
24 West Fourth Avenue
Collegeville, PA 19426

Flags for Central Services \$ 8,134.40
Flags for Veterans Graves \$15,103.10

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Ford, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irey - Yes.

Motion carried unanimously.

There being no further business, Chairman Irey declared the meeting adjourned at approximately 11:10 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 27, 1998

ATTEST:

Michelle R Miller
CHIEF CLERK