

20
MINUTE BOOK

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 583

Washington County Commissioners

Washington, PA, February 5, 1998

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Diana L. Irely, J. Bracken Burns, Sr., and Joseph A. Ford, Sr. Also being present: Michelle Miller, Chief Clerk, Linda Hands, Secretary; Solicitor Jim McCune; Jill Devine, Assistant Solicitor; Bill McGowen, Director of Administration; Melanie Thomas Finney, Planning Commission; Bonnie Pattison and Erin Dinch, Highway Safety; Paul Belcastro, Controller; Francis King, Treasurer; Larry Maggi, Sheriff; Todd Hammond, Sheriff's Department; John Pettit, District Attorney; Reverend Elbert Matthews, St. Paul AME Church; Don Cummins, Mon Valley Leathernecks; Anita Leonard, Dr. Robert Pecarchik and Ron Paglia, Monongahela Valley Hospital MATCH Program; Jessica Woodhouse, Betty Robinson and Kathy Sabol, Young Women's Leadership Program; Mayor Edward Paluso of Charleroi and Chief Ottie Caruso, Charleroi Police Department; Dee Laabs, SEIU representative; Cliff Cochran, John Logar and Jerry Seaman, interested citizens; Jim Jefferson, WJPA; Chris Haines, Herald Standard; Joe Smydo, Observer Reporter; Andy Briggs, and Lori Sperling, KDKA TV; and J.R. Wheeler, CUTV.

Chairman Irely called the meeting to order at approximately 10:05 a.m. and entertained a motion to approve Minute No. 582 dated January 22, 1998.

Moved by Mr. Burns, seconded by Mr. Ford, that Minute No. 581 dated January 22, 1998, be approved as presented.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Proclamation declaring the week of February 8-14, 1998, as "Child Passenger Safety Awareness Week" in Washington County.

Bonnie Pattison introduced Mayor Edward Paluso and Chief Ottie Caruso of Charleroi, who made comments regarding activities that will occur to promote Child Passenger Safety Awareness.

Moved by Mr. Burns, seconded by Mr. Ford, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Proclamation honoring the Monongahela Valley Hospital as a national example of excellence as a community-focused health delivery system with the MATCH Program.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mr. Burns, seconded by Mr. Ford, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chairman Irely introduced Kathy Sabol, member of the Young Women's Leadership Program. Ms. Sabol briefly discussed the program and stated that Jessica Woodhouse, a student of Canon McMillian School District, was participating in the program with Mrs. Betty Robinson as her mentor.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Cliff Cochran a resident of Washington, expressed his concerns involving the election of the District Attorney and how this is stated on the ballot. Mr. Cochran said that on the ballot the District Attorney position is marked as a four year term. He told that he heard an announcement on the radio that stated the District Attorney had enough work to change his part time status to a full time District Attorney. Mr. Cochran said he was under the impression that when he voted for that office it was for a full time position instead of a part time position.

Commissioner Burns stated that the District Attorney position in Washington County is currently a part time position.

Mr. Cochran pointed out that if that is in fact true, the ballot should reflect the part time position. He also pointed out that this is misleading to the voters of Washington County.

Mr. Pettit replied to Mr. Cochran's concerns explaining the position has involved into a full time position due to the increase in cases. He noted that when he took office 14 years ago, 1,500 cases were handled. He discussed that there are 2,600 to 2,700 cases per year. Mr. Pettit stated since being elected as District Attorney, he has implemented a drug task force and a domestic violence unit which requires considerable time. Mr. Pettit further explained that as a full time District Attorney he would be able to better manage the office personnel.

Chairman Irely stated that the Board would look into this matter with the Election Office to address Mr. Cochran's concerns.

OLD BUSINESS

Attorney McCune recommended that the bid for the Courthouse Square Lobby Floor be rejected and authorize the Chief Clerk to readvertise for this project.

Moved by Mr. Burns, seconded by Mr. Ford, to reject all bids and readvertise for the Courthouse Square Lobby Floor.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bid for the Snow Removal Vehicle (Broom Carrier) be awarded to Sweepster of Dexter, Michigan for the amount set forth in their bid; this being the most responsible bid received in

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accordance with the specifications.

Moved by Mr. Burns, seconded by Mr. Ford, awarding the bid as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Attorney McCune recommended that the bids for Geri Chairs and Wheelchairs for the Health Center be tabled for further review.

Moved by Mr. Ford, seconded by Mr. Burns, to table the bids for Geri Chairs and Wheelchairs for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

ELECTION FINDINGS REPORT

Attorney McCune discussed his report and findings relative to Mr. Antion's concerns of the election process. Attorney McCune stated that his office investigated the types of mistakes that Mr. Antion brought to the Board's attention. He told the Board that these mistakes did not change the outcome of the election process. Therefore, Mr. Attorney McCune concluded that an audit of the election process is not necessary.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the adoption of an Ordinance to change the services of the District Attorney from part time to full time. As a full time District Attorney compensation shall be \$1,000.00 lower than the compensation paid to a Judge of the Court of Common Pleas in the respective judicial district.

Moved by Mr. Burns, seconded by Mr. Ford, adopting the foregoing Ordinance with reference to the District Attorney changing services from part time to full time.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for the painting and plaster repair for the basement of the Courthouse and Canonsburg Senior Citizens Center.

Moved by Mr. Burns, seconded by Mr. Ford, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the hardware maintenance, license and software support of the PC Ballot Tabulation for the Election Office to Business Records

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Corporation at a total cost of \$7,382.00.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Renewal Agreement with Business Records

Corporation for the Election Office as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with Fayette County to provide up to ten cells for Fayette County prisoners at \$40.00 per inmate, per day, plus extraordinary medical expenses. The term of this Contract is from February 1998 to February 1999.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Contract with Fayette County to house inmates as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with Greene County to house Greene County prisoners at \$40.00 per inmate, per day, plus extraordinary medical expenses. The term of this Contract is from January 15, 1998 through January 15, 1999.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Contract with Greene County to house inmates as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the Public Officials Liability Insurance through National Union Insurance Company at a premium of \$27,998.00. This coverage would include a limit of liability of \$1 million and a deductible of \$20,000.00. The policy is effective from February 12, 1998 to February 12, 1999.

Moved by Mr. Burns, seconded by Mr. Ford, approving the renewal of the Public Officials Liability Insurance through National Union Insurance Company as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Department of Public Welfare for approval to build a new Alzheimer's wing adding 50 beds to the Washington County Health Center.

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Moved by Mr. Burns, seconded by Mr. Ford, approving the Agreement with the Department of Public Welfare as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - No.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the ratification of a Grant with the Pennsylvania Historical and Museum Commission for the Law Library to microfilm records of the Old County Home and Children's Home. This one time Grant is in the amount of \$3893.00 and requires no County match.

Moved by Mr. Burns, seconded by Mr. Ford, approving the ratification of the Grant for the Law Library with the Pennsylvania Historical and Museum Commission as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to co-sponsor the 1998 Summer Concert Series throughout the County. Concerts are funded in part by a grant from the Musical Performance Trust Fund and a \$2,436.00 grant from Washington County.

Moved by Mr. Burns, seconded by Mr. Ford, approving authorization to co-sponsor the 1998 Summer Concert Series as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Engineering Service Agreement with McDonald Associates for the purpose of additional inspection work to evaluate PA Dam 485 and inspection services of ten Flood Control Dams. The Addendum amount is \$237.50. It was noted that the total cost for inspection services (including addendum) is \$3,187.50.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Addendum to the Engineering Service Agreement with McDonald Associates as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Engineering and Architectural Service Contract with Neilan Engineers to provide services on an as-needed emergency basis with a 24 hour mandatory response time. The Contract amount would not exceed \$30,000.00 for a one year period.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Engineering and Architectural Service Contract with Neilan Engineers as per above.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Amendment to the Electrical Service Agreement with Bronder Technical for the repair of the runway and taxiway lights. The Amendment is in the amount of \$2,311.47 and covers the costs associated with additional services and materials.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Amendment to the Electrical Service Agreement with Bronder Technical as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Supplemental Reimbursement Agreement with PennDOT for the Longdon Bridge rehabilitation project. This supplement would modify the existing reimbursement rate and funding ratio. The project would be financed under Act 26 (100% by the State).

Moved by Mr. Burns, seconded by Mr. Ford, approving the Supplemental Reimbursement Agreement with PennDOT as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel requests.

- (R) Reimbursable 1. Ed Johnston of CYS to attend an Ethical Decision Making in Child Welfare meeting in Mars, Pa., on January 23, 1998.
- (R) Reimbursable 2. Bobbie Bane, Patty Barnes, Jane Bentrem, Karen Blockinger, Lizanne Boni, Andy Hartt, Keith Holdsworth, John Hollenbach, Colleen Irely, Marjorie King, Gina Manfredi, Dean Palm, Jody Saint, Rebekah Sherasky, John Sim, Lori Zura and Christy Carl of CYS to attend A General Protective Service seminar in Meadowlands, Pa., on February 9, 1998.
- (R) Reimbursable 3. Sherry Bauduin, Betty Comport, Jerry Dague, Jeff Dykstra, Barb Gerbec, Nancy Gray, Ed Johnston, Kelly Joseph, Jennifer Lindsay, Chris Popovich, Shelly Robson and Bernie Tychinski of CYS to attend a General Protective Service seminar in Meadowlands, Pa., on February 23, 1998.
- (R) Reimbursable 4. John Hollenbach of CYS to attend an Adoption meeting in Pittsburgh, Pa., on March 17, 1998.
- (R) Reimbursable 5. John Sim of CYS to attend a "Do You Hear What I Hear" meeting in Meadowlands, Pa., on March 31, 1998.
- (O) 4. Michelle Miller, Chief Clerk, to attend a Microsoft Seminar in Coraopolis, Pa., on April 8, 1998.
- (O) Reimbursable 5. Marc Scott and Ron Sicchitano of EMA to attend a Gas Detection Made Easy meeting in Oakdale, Pa., on February 9-10, 1998.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

- (O) 6. Roger Metcalfe of the Budget Office to attend the Annual State Government Finance Officers Conference in Champion, Pa., on May 4-6, 1998.
- (R) Reimbursable 7. Greg Carey of Health Center Maintenance to attend a Facilities Maintenance Seminar at State College, Pa., on June 15-17, 1998.
- (R) 8. Karen Franks of Planning and Craig Sweger, Chairman, Farmland Preservation Board to attend the State Agriculture Land Preservation Board for the approval to purchase land in Harrisburg, Pa., on February 18-19, 1998.
- (O) Reimbursable 9. Stan Rockovich of Adult Probation to attend a PCCD Technology Innovations 2000 and Beyond Conference in State College, Pa., on March 15-18, 1998.
- (O) Reimbursable 10. Steve Tkach of Adult Probation to attend a PCCD Automation Conference in State College, Pa., on March 17-18, 1998.
- (R) 11. Stan Rockovich of Adult Probation to attend a Community Justice Conference in Washington, D.C. on March 8-10, 1998.
- (O) 12. Stan Rockovich and Steve Tkach of Adult Probation to attend The Annual Probation and Parole Officers Legislative Meeting in Harrisburg, Pa., on February 9-10, 1998.
- (O) Reimbursable 13. Jeffrey Dykstra of CYS to attend a Health Choices/Mandatory Managed Care for Medicaid Recipients/Impact on CYS in New Castle, Pa., on February 6, 1998.
- (R) Reimbursable 14. Laura Borish of CYS to attend Valuing Diversity seminar in Pittsburgh, Pa., on March 12, 1998.
- (R) Reimbursable 15. Laura Borish of CYS to attend a Separation and Placement in Children meeting in Monroeville, Pa., on March 25-27, 1998.

Moved by Mr. Ford, seconded by Mrs. Irej, approving the foregoing travel requests and authorizing the payment of all necessary expenses related thereto.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Abstain; Mrs. Irej - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the following travel request to be ratified.

- (R) 1. Judges Gladden, O'Dell Seneca, Emery, Pozonsky, Terputac and Bell to attend the Mid-Atlantic Conference in Philadelphia, Pa, on February 26 - March 1, 1998.

Moved by Mr. Ford, seconded by Mrs. Irej, ratifying the foregoing travel request.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Abstain; Mrs. Irej - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval an EMS Project Grant in the amount of \$22,640.00 for the purpose of purchasing equipment to respond to a transportation accident. The Grant period is

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

January to June, 1998 with no County match involved.

Moved by Mr. Burns, seconded by Mr. Ford, approving the EMS Project Grant as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the US Department of Agriculture to designate the Corner Cupboard Food Bank as the lead agency for the provision of services under the State Food Purchase Program through the end of June 30, 1998. The total amount of this grant is \$235,300.00. However, Corner Cupboard would not exceed \$90,590.50 including any incurred interest under this agreement.

Moved by Mr. Burns, seconded by Mr. Ford, approving the Agreement with the US Department of Agriculture to designate the Corner Cupboard Food Bank as the lead agency for services under the State Food Purchase Program as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Futtrel, Inc., for the provision of transportation services under the Welfare to Work Transportation Program in the amount of \$10,000.00 for the period of February 1, 1998 to June 30, 1998.

Moved by Mr. Burns, seconded by Mr. Ford, approving the foregoing Agreement with Futtrel, Inc.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the addition of adjustments to outpatient drug and alcohol provider agreements for fiscal year 1997/98 as follows:

The addition of (Service Codes 501) Intervention and Evaluation and (701) Urinalysis for the following agencies:

- The CARE Center, Inc.
- Catholic Charities of the Dioceses of Pittsburgh, Inc.
- Comprehensive Substance Abuse Services of Southwestern PA, Inc.
- The Whales Tale, dba Freedom

Moved by Mr. Burns, seconded by Mr. Ford, approving the addition of Circle C Youth and Family Services as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

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MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Chief Clerk presented to the Board for their consideration and approval Day Care Provider Agreements with the following contractors:

Melissa Rogers, Brownsville Anita Manges, Prosperity April Atchinson, Washington

Moved by Mr. Burns, seconded by Mr. Ford, approving the Day Care Provider Agreements as per above.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a Grant Application to the Department of Community Affairs in the amount of \$100,000.00 to enable Community Action Southwest to renovate a facility located at 517 South Main Street in Washington. There is no County match involved and the project is 100% state funded. If the project is approved renovation is scheduled for July 1, 1998.

Moved by Mr. Burns, seconded by Mrs. Ireby, approving the submission of the Grant Application to the Department of Community Affairs as per above.

Roll call vote taken:

Mr. Ford - No; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried.

ANNOUNCEMENTS

Chief Clerk announced that the County Offices will be closed on Monday, February 16, 1998 in observance of President's Day.

SOLICITOR

Jail Dispute Settlement

Solicitor McCune recommended to the Board that action be taken on the proposed jail construction mediation. He said that the proposed settlement is subject to approval by the Board of Commissioners and the Washington County Authority. Solicitor McCune discussed the breakdown of costs associated with this settlement and suggested that the Commissioners approve and ratify the settlement agreement. He told that the Washington County Authority will discuss this issue at their meeting on February 5, 1998.

Moved by Mr. Burns, seconded by Mrs. Ireby, to approve the recommendation of the Solicitor to settle the litigation regarding the jail and recommend that the Washington County Authority settle same.

Commissioner Ford discussed that the Authority is in a deficit and the Board has no obligation to "bail" the Authority out of this situation. Commissioner Ford also alleged that no dialogue occurred between the Commissioners regarding the proposed settlement. Therefore, Commissioner Ford voted "No" on the motion.

Commissioner Burns stated that it was his interpretation that the Commissioners were asked to vote on this issue because the County was named in the lawsuit. He further discussed that this mediation occurred in a confidential process to facilitate negotiations. Commissioner Burns said that he has been involved in the jail

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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deliberations with both Solicitors and the Director of Administration for more than 20 to 30 hours. He also stated that the issues involved in the agreement are the terms of the settlement instead of the terms of the payment.

Commissioner Burns vote "Yes" on the motion.

Commissioner Irely responded to Commissioner Ford's comments by stating that many discussions occurred with the County Solicitor and Attorney Arnd von Waldo, (hired to settle the jail litigation). Commissioner Irely noted for the record that she had no appointment to the Washington County Authority during her tenure. Commissioner Irely asked Solicitor McCune to comment on the County's financial obligation in this proposed settlement.

Solicitor McCune addressed this question by stating that it is the recommendation of he and Attorney von Waldo that to cease the potential for future taxpayer liability, this settlement agreement should be accepted.

Commissioner Irely voted "Yes" in response to the motion.

Motion carried.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

ELECTION SUPPLIES

- 1. William Penn Printing
939 W. North Avenue
Pittsburgh, PA 15232

Total amount of bid: \$36,829.20

A Bid Bond in the amount of 10% accompanied the bid.

- 2. Badzik Printing Service, Inc.
P.O. Box 242, 799 Meldon Avenue
Donora, PA 15033

Total amount of bid: \$6,034.70

A Bid Bond in the amount of 10% accompanied the bid.

- 3. Cane Business Forms
73 Main Street
Burgettstown, PA 15021

Total amount of bid: \$1,149.40

An Official Check in the amount of \$114.94 accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Ford, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Ford -Yes; Mr. Burns - Yes; Mrs. Irely - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

GASOLINE FOR WASHINGTON COUNTY

- 1. Guttman Oil Company
200 Speers Street
Belle Vernon, PA 15012

Total amount of bid: \$78,807.70 based on per unit costs of various grades of gasoline

A Bid Bond in the amount of \$7,881.00 accompanied the bid.

- 2. Agway Petroleum Corporation
P.O. Box 4852
Syracuse, NY 13221

Total amount of bid: \$71,713.20

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Ford, to table the foregoing bids for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

DISPOSABLE LIDS FOR MUGS AND BOWLS - WASHINGTON COUNTY HEALTH CENTER

- 1. Aladdin Synergetics, Inc.
P.O. Box 100888
Nashville, TN 37224

Total amount of bid: \$7,875.00

A Bid Bond in the amount of 10% accompanied the bid.

FLAT WATER FLUIDIZED BEDS

- 1. Gaymar Ind./CSI
10 Center Drive
Orchard Park, NY 14127

Total amount of bid: \$35,000.00

An Official Check in the amount of \$3,5000.00 accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Ford, to table the bid for further review.

Roll call vote taken:

Mr. Ford - Yes; Mr. Burns - Yes; Mrs. Ireby - Yes.

Motion carried unanimously.

There being no further business, Chairman Ireby declared the meeting adjourned at approximately 11:10 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 17, 1998

ATTEST: Michelle R Miller
CHIEF CLERK