

Minute No. 745

Washington County Commissioners

Washington, PA, June 3, 2004

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, J. Bracken Burns, Sr. and Diana L. Irey. Also being present: Leo Trich, Director of Administration; Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Joy Sprowls, Sue Orrick and Joann Metz, Commissioner's Office; Captains Todd Hammond and Bill Bryker; Pastor Gary Schneider, North Ten Mile Baptist Church; Dave Blose, Forty and Eight; Melanie Finney Thomas, Planning Commission; Nellie Chester, Vice President, Greater Washington Food Bank; Debbie Bardella, Recorder of Deeds; Francis King, Treasurer; Dick Zimmerman, Jury Commissioner; Bill McGowen, Executive Director Redevelopment Authority; Marcella Dalverny, Phil Ames, Harry Sabatasse, A. J. Sorenson; John Adams, Carl Maggi and Rich Warco, interested citizens; Jim Jefferson, WJPA; Terri Johnson, Observer-Reporter; Casey Gelder, PA Focus and CalU TV.

Co-Chairman Burns called the meeting to order at approximately 10:05a.m.

Pastor Schneider led the meeting with a prayer.

Mr. Blose led the Pledge of Allegiance.

Co-Chairman Burns entertained a motion to approve Minute No. 744 dated May 20, 2004.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving Minute No. 744 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring June 3, 2004 as "National Day of Hunger."

Moved by Mrs. Irey, seconded by Mr. Maggi, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Nellie Chester of the Greater Washington Food Bank accepted the Proclamation and thanked the Board for the support and recognition given to the Greater Washington Food Bank. She stated there are many hungry residents in the area and the food bank assists these residents with food and vouchers.

The Commissioners presented a plaque of recognition to Leo Trich, Jr. who will be resigning from his position as Director Administration with Washington County.

Mr. Trich thanked the Board for the recognition and noted he was flattered and please to have had the opportunity to work with the Board of Commissioners for a brief period of time. He also thanked all his colleagues and fellow employees of the county for working with him on various assignments.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Joe Abate, Carl Maggi and Rich Warco commented on the recent firing of the Veterans Affairs Director. They felt that the situation should be re-evaluated and the Board possibly reconsider their action. Mr. Maggi stated Mr. Mucho has been a positive part of the veterans' affairs in assisting vets with their situations. Mr. Warco suggested treatment and probation be given to Mr. Mucho.

Dick Zimmerman, Jury Commissioner, addressed the Board regarding the need for a summer employee for his office. Mr. Zimmerman stated his office has been under budget for the last three years and does not understand why his office can not get summer help.

Harry Sabatasse questioned the Board about rescinding the action taken to grant raises for elected officials and at what point in time this will happen.

John Adams, of Avella, expressed his concerns regarding tax increases in the state of Pennsylvania and surrounding areas.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for Kitchen & Housekeeping Supplies for the Aging Services to the following vendors based on the per unit cost as submitted in their bid proposals.

Gordon Food Service, Grand Rapids, MI
 Harbor Linen Co, Cherry Hill, NJ
 Interboro Packaging Corp, Montgomery, NY
 Jack Frye Sales & Service, Clairton, PA
 Janitor's Supply, Smock PA
 Liberty Distributors, Triadelphia WV
 Maica Products, Pittsburgh PA
 Xpedx, Camp Hill, PA

This bid will be in effect from July 1, 2004 thru June 30, 2005. The total yearly cost is approximately \$40,000.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for kitchen and housekeeping supplies as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for medical supplies and gloves (rebid) to the following vendors based on the per unit cost as submitted in their bid proposals.

Calico Industries, Inc. - Annapolis Junction, MD
 McKesson Medical Supply, Inc. - Golden Valley, MN
 Tactilitics, Inc. - Fort Worth, TX

The medical supplies portion of the bid will be in effect through March 31, 2005 and the gloves portion will be in effect through April 30, 2005 with the option to extend through April 30, 2006. The total yearly cost is approximately \$30,000.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the foregoing bid for medical supplies and gloves.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the bid for the Electrical & Data Wiring on a time and material basis to the following vendors:

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T.S.B. Inc. d/b/a Schulteis Electric, Latrobe, PA – Electrical @ \$56.50/hr. regular; \$84.75/ overtime
North Star Communications, Inc., Cecil, PA – Data @ \$30/hr regular; \$36/hr./overtime

All work is based on time and material. The effective date is June 15, 2004 through June 14, 2005 with the option to extend for two additional one year periods.

Moved by Mrs. Irej, seconded by Mr. Maggi, awarding the bid for electrical and data wiring as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject the bid for the Airport Beacon as the specifications need to be revised for the inclusion of a new beacon and LED obstruction lights. These items will substantially reduce the power usage and therefore increase the usefulness of the solar panels balancing out production and use. Only one bid was received.

Moved by Mrs. Irej, seconded by Mr. Maggi, to reject the bid for the Airport Beacon as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a resolution authorizing the installation of wooden guide rail on Mid Wheeling #1 (Erskine) and Mid Wheeling #4 (Mays) covered bridges as part of their reconstruction. This resolution also indemnifies the Commonwealth from liability for use of such guide rail that is not in full conformance with PennDOT specifications.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing Resolution.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following supplemental reimbursement agreements with the Pennsylvania Department of Transportation for the list bridge projects:

Raccoon #7 – Donaldson:	increase to #203,200 (80%) County match of \$50,800
Chartiers #61 – South Wade:	increase to \$170,400 (80%) County match of \$42,600

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the reimbursement supplements for the listed bridge projects as per above.

Roll call vote taken:

Mrs. Irej – Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a license agreement with West Alexander Borough to provide temporary construction access for the rehabilitation of Tunnel #2 in West Alexander Borough.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the license agreement with West Alexander Borough as per above.

Roll call vote taken:

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Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Estelle Hilliard, Burgettstown
Nancy Meanor, Coraopolis

Joyce Wallach, McMurray
Kathleen Fisher, Donora

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to the agreement with CCAP to extend the original agreement from June 30, 2004 until June 30, 2005 to complete the renovation project at the Washington County Health Center.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the amendment to the agreement with CCAP as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following agreements with providers to provide homeless services through the Emergency Shelter Grant for the period of July 1, 2004 through June 30, 2006. No County funds are required.

Try Again Homes, Inc.	
Transitional Housing for MISA Young Adults	\$ 7,219
Connect, Inc.	
Emergency Shelter Services	\$45,719
Transitional Housing	\$54,769
Washington Women's Shelter	
Transitional Housing for DV Victims	\$11,219
Emergency Shelter Services	\$28,769
Red Cross	
Homeless Prevention	\$36,969

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the foregoing agreements for homeless services.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Washington County Redevelopment Authority to administer transitional housing activities to include supportive services and operations in the amount of \$210,000 for the period of June 3, 2004 through September 30, 2005.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the foregoing with the Washington County

Redevelopment Authority.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns- Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of an agreement with Marilyn Hartman to assist with maintenance, invoicing and reporting procedures associated with the Child Accounting Management Information System and provide necessary staff training on CAMIS and other operational matters. This will be effective May 28, 2004 through November 28, 2004 with a maximum payment not to exceed \$10,000. No County funds are required.

Moved by Mr. Burns, seconded by Mr. Maggi, approving the ratification of the agreement with Marilyn Hartman as per above.

Roll call vote taken:

Mrs. Irej - No; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the an addendum to a memorandum of understanding for the following school districts to extend the current leases for the Juvenile Probation Department

LEADER Program:

Burgettstown School District – Effective July 1, 2004 through June 30, 2005
This is for the Northwest Area LEADER Program at the cost of \$800/month

Washington School District – Effective July 1, 2004 through June 30, 2005
This is for the Washington Area LEADER Program at the cost of \$800/month

These costs have been approved as part of the Juvenile Probation yearly budget.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving foregoing addendum to the memorandum of understanding for the Juvenile Probation Office.

Roll call vote taken:

Mrs. Irej – Yes; Mr. Maggi – Yes; Mr. Burns – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution approving the proposal for sale of Disposition Parcel No. 13A in the California Technology Park Project to PR North America L.P. of California and approving the redevelopment contract for sale of land with said contractor.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the Resolution as per above.

Roll call vote taken:

Mrs. Irej Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution approving the plan revisions and amendments to the Community Development Block Grant Program which is part of the County's Consolidated Action Plan.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the Resolution as per above.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Certificate of Applicable Elected Representative outlining the obligations set forth in the McKeesport Industrial Development Authority Resolution adopted May 27, 2004 authorizing the issuance of its tax-exempt note for the benefit of West Penn Allegheny Foundation Project and the refinancing of certain outstanding debt and the payment of costs of issuance.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Certificate of Applicable Elected Representative as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the reappointment of George Stark, Joseph Marsh, Mark Campbell and Bill McGowen to the Airport Advisory Board for a four year term, effective through April 16, 2008.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing reappointments to the Airport Advisory Board.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Thelma Boop to the Mental Health/Mental Retardation Advisory Board for a term, effective June 1, 2004 through December 31, 2004.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the appointment of Thelma Boop as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the annual DARE Grant application to the Pennsylvania Commission on Crime and Delinquency for the Sheriff's Office. The total grant amount is \$4,740 for the period of August 30, 2004 through June 30, 2005. This grant will be used at the Avella and McGuffey School Districts and no County funds are required.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the submission to the annual DARE Grant application for the Sheriff's Office as per above.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Maggi – Yes; Mr. Burns – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution appointing employees and assistants as necessary to properly administer the affairs of the Tax Assessment Office and Tax Claim Bureau, including

the appointment of Debbie Bardella as the Director of Revenue and Director of the Washington County Tax Claim Bureau, the appointment of the Washington County Treasurer to serve as the collections agent for the Tax Claim Bureau and the appointment of Robert Neil as Chief Assessor.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the foregoing Resolution pertaining to the Tax Assessment Office, Tax Claim Bureau and the Treasurer's Office.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the law firm of Jeffrey Watson and Associates to serve as solicitor to the Tax Assessment Office and Tax Claim Bureau effective June 3, 2004 in the amount of \$20,000 per year.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the agreement with Jeffrey Watson and Associates as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the payment of \$15,000 in settlement of action filed by Debra McKinney v. County of Washington filed at No. 172A301053 before the United States Equal Employment Opportunity Commission.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the settlement agreement as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Act 165 Hazardous Material Emergency Response Fund Grant Agreement for the period of July 1, 2004 to June 30, 2005 in the amount of \$36,925. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the Act 165 Hazardous Material Emergency Response Fund Grant Agreement as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of the action taken by the Board of Commissioners taken on June 2, 2004 to terminate the employment of Gary Mucho, Director of Veteran Affairs.

Moved by Mrs. Irely, seconded by Mr. Maggi, ratifying the foregoing action taken by the Board of Commissioners regarding the Director of Veterans' Affairs.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on June 2, 2004 immediately following the Agenda Meeting as an information session related to personnel matters, labor relations and real estate issues, including Charles Rockwell case and litigation styled John C. Pettit, District Attorney, v. Michael Namie, Controller, with the Board of Commissioners of Washington County and Frederick A. Brilla, noted as interested parties, filed at 2003-6317 in the Civil Division of the Court of Common Pleas of Washington County; Charles Rockwell v. County of Washington, et al, filed at Civil Division No. 03-0664 in the United States District Court for Western District of Pennsylvania; and an action filed by Debra McKinney v. County of Washington filed at No. 172A301053 before the United States Equal Employment Opportunity Commission.

The quarterly meeting of the Salary Board will meet on June 17, 2004 immediately following the Board of Commissioners' Meeting.

A press conference was held to announce the reorganization of the Treasurer's, Recorder of Deeds, Tax Claim Bureau and Tax Assessment Offices.

SOLICITOR:

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Maggi, seconded by Mr. Burns, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

- | | |
|---|------------------------|
| <p>1. CM Holding Co., Inc.,
2059 Henderson Avenue
Washington, PA 15301
District: Chartiers Township
Parcel: No. 170-013-00-00-0051-00
Total: \$83.16</p> | <p>2004 County Tax</p> |
| <p>2. Philip & Irene Gilpin
2322 The Circle
Washington, PA 15301
District: Canton Township
Parcel: No. 120-012-08-00-0009-00
Total: \$41.80</p> | <p>2004 County Tax</p> |
| <p>3. First Horizons Mortgage Company
1400 Corporate Drive, Suite 100
Irving, TX 75038
District: Union Township
Parcel: No. 640-001-09-99-0029-01T
Total: \$25.70</p> | <p>2004 County Tax</p> |
| <p>4. James Allen & Hazel Coulter
1859 Route 481
Monongahela, PA 15063
District: Fallowfield Township
Parcel: : 320-006-00-00-0007-02
Total: \$84.12</p> | <p>2004 County Tax</p> |
| <p>5. Home Focus
8053 South Fashion Square, Suite 200
Murray, UT 84107
District: Washington 8th Ward
Parcel: 780-010-00-02-0016-00
Total: \$8.07</p> | <p>2004 County Tax</p> |
| <p>6. James V. & Carol L. Locher
324 Buffalo Ridge Road
McMurray, PA 15317
District: Peters Township
Parcel: 540-009-07-00-0086-00
Total \$62.21</p> | <p>2004 County Tax</p> |

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7. Patrick Derrico
30 East Beau Street, Suite 325
Washington, PA 15301
District: North Strabane Township
Parcel: 520-015-04-03-0019-00
Total: \$5.24
2004 County Tax
8. James P. Brady
872 Route 231
Claysville, PA 15323
District: Donegal Township
Parcel: 230-018-00-00-0006-01
Total: \$68.69
2004 County Tax
9. Stealth II Associates
Key Bank R. E. Capital
Post Office Box 13247
Kansas City, MO 64199
District: Cecil Township
Parcel: 140-010-00-00-0008-49
Total: \$14,161.74
2004 County Tax
10. C. Leslie & Jane A. Pettko
118 Bershire Drive
McMurray, PA 15317
District: North Strabane Township
Parcel: 520-002-06-00-0029-00
Total: \$15.05
2004 County Tax
11. Lereta Corp. for Robert L. & Roberta J. Pape
Post Office Box 875
Oaks, PA 19456
District: West Bethlehem Township
Parcel: 660-009-00-00-0011-01
Total: \$448.94
2003 & 2004 County Tax
12. Virgil II & Teresa Rizzo
Post Office Box 371709
99411 Overseas Highway
Key Largo, FL 33037
District: North Strabane Township
Parcel: 520-013-01-00-0060-01
Total: \$318.98
2004 County Tax
13. United States Steel Corp. Tax Division
600 Grant Street, Room 1381
Pittsburgh, PA 15230
District: Fallowfield Township
Parcel: 320-006-00-00-0026-01
Total: \$1,461.75
2004 County Tax
14. Edward M. & Gloria L. Nalepka
340 Second Street
Adah, PA 15410
District: North Franklin Township
Parcel: 510-005-04-00-0008-00
Total: \$56.82
2004 County Tax
15. Gary J. & Heather Walsh
264 Route Road
Eighty Four, PA 15330
District: South Strabane Township
Parcel: 600-009-00-00-0022-13
Total: \$52.26
2004 County Tax
16. Washington Ind. Dev. Corp.
For Aquatech International Corp.
1 Four Coins Drive
Canonsburg, PA 15317
District: North Strabane Township
Parcel: 520-014-00-00-0073-01
Total: \$167.78
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17. Larry P. & Eleanor J. McNulty 2004 County Tax
 101 Porter Hill Road
 Washington, PA 15301
 District: South Strabane Township
 Parcel: 600-012-00-00-0006-00
 Total: \$15.10

18. Wells Fargo 2004 County Tax
 MAC X2502-011
 1 Home Campus
 Des Moines, IA 50328
 District: Peters Township
 Parcel: 540-009-07-00-0042-00
 Total: \$1,382.33

19. Theodore J. Taylor III 2004 County Tax
 608 E. McMurray Road, Suite 101
 McMurray, PA 15317
 District: North Strabane Township
 Parcel: 520-013-00-00-0003-00
 Total: \$207.23

20. Brandon Yagle 2004 County Tax
 849 Henderson Avenue, Box 41
 Washington, PA 15301
 District: Canton Township
 Parcel: 120-002-09-99-0041-00T
 Total: \$82.21

Roll call vote taken:

Mrs. Irey – Yes; Mr. Maggi – Yes; Mr. Burns – Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Burns declared the meeting adjourned at approximately

11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

June 9, _____, 2004

ATTEST: Mary E Helucke
CHIEF CLERK