

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 804

Washington County Commissioners

Washington, PA, December 7, 2006

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls, Joann Metz and Sue Orrick, Commissioners' Office; Tim Kimmel, Human Services Director; Melanie Finney, Planning Commission; Tim McCullough, Director of Human Relations; Harry Wilson, Veterans Director; Jeff Felton, Director of Children and Youth Services; Pastor David Stammerjohn, Laboratory Presbyterian Church; Joan Bruno and Kathy Kennedy, Citizens Library; Carl Maggi, American Legion Post 636; Frank Pattera, Harry Sabatasse, Chuck Kurowski, Harlan Shober, interested citizens; Barbara Miller, Observer-Reporter; Jim Jefferson, WJPA.

Co-Chairman Burns called the meeting to order at approximately 10:00 a.m.

Pastor Stammerjohn led the meeting with a prayer.

Mr. Maggi led the Pledge of Allegiance.

Co-Chairman Burns entertained a motion to approve Minute No. 802 dated November 16<sup>th</sup> and Minute No. 803 dated November 17, 2006 as written.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving Minute Nos. 802 and 803 as written.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Maggi – Yes; Mr. Burns – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

None

(RECESS FOR PHOTOS)

#### PUBLIC COMMENTS

Frank Pattera, Mayor of Charleroi, again addressed the Board with his concerns of illegal drug use in the County and presented the Board his four-point plan, which includes elected officials being drug tested, in dealing with this important issue.

Commissioner Irey suggested Mr. Pattera contact Mr. Pettit, District Attorney, for further assistance regarding his plan.

Harry Sabatasse, of Burgettstown, again questioned the Board regarding the matter of elected officials receiving a pay raise and asked when action would be taken to stop these raises.

Joan Bruno, member of the Board of Directors for Citizens Library, introduced Kathy Kennedy, the newly hired librarian at Citizens Library. Ms. Kennedy presented the Board with information packets regarding programs held at the library and how excited she is to be a part of the library system in Washington County.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the paving of the parking lot at Cross Creek Park to Del-Sir Supply, Inc., Meadowlands, PA in the amount of \$114,881.92. The total amount of the grant is \$119,625. The additional \$4,743 will be used to do some additional paving which will be at the per ton rates provided in the bid.

Moved by Mrs. Irely, seconded by Mr. Maggi, awarding the bid for the paving of the parking lot at Cross Creek Park as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for linen supplies to the following vendors:

Bob Barker Co., Fuquay-Varina, NC  
 Harbor Linen, Cherry Hill, NJ  
 Pennsylvania Correctional Industries, Camp Hill, PA  
 Standard Textile Co., Inc., Cincinnati, OH

This bid has been reviewed and recommended for award by the Correctional Facility and the Health Center. The contract is effective January 1, 2007 through December 31, 2007 with the option to extend through December 31, 2008 with a total yearly cost of approximately \$85,000.

Moved by Mrs. Irely, seconded by Mr. Maggi, awarding the bid for the linen supplies as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Solicitor DeHaven recommended the Board award the bid for the laundry supplies to the following vendors:

Ecolab, Inc., St. Paul, MN                      Ideal Distributors, Pittsburgh, PA

This bid has been awarded to the lowest most responsive and responsible bidders meeting the specifications. The effective dates of this contract are January 1, 2007 through December 31, 2007 with the option to extend through December 31, 2008 at a total yearly cost of approximately \$26,000.

Moved by Mrs. Irely, seconded by Mr. Maggi, awarding the bid for laundry supplies as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the flags and markers to the following vendors:

Davis Products, Titusville, PA – Markers  
 Metro Flag Co., Dover, NJ – Flags

All items are being awarded to the lowest most responsive and responsible bidders meeting the specifications. This bid is effective January 1, 2007 through December 31, 2007 with a total yearly cost of approximately \$26,183.

Moved by Mrs. Irely, seconded by Mr. Maggi, awarding the bid for flags and markers as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board reject the bids for the Morgue Refrigerator for the Coroner's Office.

The Washington Hospital Morgue is being relocated and the new location may accommodate a larger unit than specified.

Moved by Mrs. Irej, seconded by Mr. Maggi, to reject the bid for the Morgue Refrigerator as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a grant agreement with the Commonwealth of Pennsylvania (DCED) in the amount of \$50,000. This grant will be used for costs incurred by the courtroom renovation. The grant is effective through June 30, 2008. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the acceptance of the grant agreement with the Commonwealth of Pennsylvania as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval and ratification a three-year contract between the Washington County Retirement Board and Pierce Park Group for consulting services to be effective October 1, 2006. The contract shall be renewed annually thereafter unless written notice is provided by either party at least sixty days prior to the next subsequent one-year contract period. The fees for all services covered by the agreement will be \$12,500 per quarter for the first three years of the contract and will be negotiated thereafter.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving and ratifying the three-year contract between the Washington County Retirement Board and Pierce Park Group as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Andrew Cooper, Bob Griffin, Susan Morgan, Mike Chromulak, Tom Brown, Christine Gardner and the reappointment of Nancy Basile, Tom Casciola, Dean Ellis, Phil Fiumara, Shela Gombita, David Good, Stephen Hall, John Hart, Joe Kirk, William McGowen, LueAnn Paulick, Mark Remcheck, Mary Lynn Spilak, Mark Tallarico and Jeffrey Yates to the SPC Public Participation Panel for a term effective January 1, 2007 through December 31, 2008.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing appointments and reappointments to the SPC Public Participation Panel.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the appointment of John F. Hunter and the reappointment of Don Gardner to the Washington County Conservation Board for four-year terms effective January 1, 2007 through December 31, 2010 and the reappointment of Commissioner Larry Maggi as the commissioner representative for a one-year term effective January 1, 2007 through December 31, 2007.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing appointment and reappointments to the Washington County Conservation Board.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the reappointment of Abe Nasim to the Southwestern Pennsylvania Human Services Board of Directors for a one-year term effective January 1, 2007 through December 31, 2007.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the reappointment of Abe Nasim to the Southwestern Pennsylvania Human Services Board of Directors as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following appointments to the Steering Committee to guide the development of the Airport Master Plan:

William McGowen  
Ken Krupa  
Scott Fergus

Robert Griffin  
Lisa Cessna

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing appointments to the Steering Committee.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to pay the Washington County Fair Board for the following work completed at the Washington County Fairgrounds after the Ivan flood:

\$6,784 for track restoration and drainage improvements. (FEMA funds already received)

\$4,631.50 for repairs to electrical work in barn (\$1,600.90) and removal of contaminated material in barn and placement of new material in barn (\$3,030.60). (FEMA funds not received but a payment request will be submitted for payment in full).

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing authorization to pay the Washington County Fairgrounds for work completed after the Ivan flood.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to terminate the contract with Monaloh Basin Engineers for final design of the Chartiers #63 bridge in Canton Township. Preliminary design has

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been completed and paid to Monaloh. Award to SAI Engineers is recommended to complete the final design of the project at a cost of \$135,964.11 to be paid 80% State, 20% County Liquid Fuels.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving authorization to terminate the contract with Monaloh Basin Engineers as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an increase to the encumbrance for the Pigeon #2, Stockdaletown Bridge in Monongahela to \$115,000 representing the County share for this project. The engineering fees were paid 80% State, 20% County Liquid Fuels. The construction and inspection fees are paid 90% Federal, 5% State, 5% County Liquid Fuels.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the increase to the encumbrance for the Pigeon #2, Stockdaletown Bridge as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the continuation of the current health insurance opt-out rate of \$170 per month through calendar year 2007.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the continuation of the health insurance opt-out as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the Children and Youth Services labor contract that was previously ratified by the union on November 27, 2006.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving and ratifying the Children and Youth Services' contract as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual EAP contract with The Washington Hospital for services covering all full-time union and salaried employees/dependents through SPALMC at a cost of \$20.69/employee for the period of January 1, 2007 through December 31, 2007.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the annual EAP contract with The Washington Hospital as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current contract with Washington Occupational Medicine for drug and alcohol testing. This agreement covers pre-employment, random, reasonable belief and post-accidents at \$10.30 per test. The contract is effective January 1, 2007 through December 31, 2007.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the renewal of the current contract with Washington Occupational Medicine as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of Washington County's Property and Casualty insurance renewal for 2007 at the following premiums:

	<u>2006</u>	<u>2007</u>	<u>% Increase</u>
Commercial Pkage	\$385,848	356,950	-7.49%
Health Center	28,972	30,236	4.36%
County Airport	7,875	7,875	0.00%
Public Officials	<u>66,739</u>	<u>59,266</u>	-11.20%
	491,440	456,334	

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the County's Property and Casualty insurance renewal as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a nine-month extension for the Elderly Abuse Grant with the Pennsylvania Commission on Crime and Delinquency. The period of the grant will be extended through December 31, 2007 with the County match remaining at 50%.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the nine-month extension for the Elderly Abuse Grant as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following list of providers for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

Cheryl A. Tyree, Donora  
Cynthia A. Ellis, Washington  
Tori A. Staff, McDonald

Brenna K. Huber, Daisytown  
Jacqueline L. Mock, Washington  
Miranda Lorenz, Pittsburgh

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the list of providers for the Child Care Information Services as per above.

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Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Commonwealth of Pennsylvania through the Department of Community and Economic Development to enable the county to be the Sub-Administrator of the Homeless Management Information System (HMIS) Collaborative. The agreement shall commence upon full execution and shall end March 31, 2011, subject to the other provisions of the agreement. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the agreement with the Commonwealth of Pennsylvania through the Department of Community and Economic Development for the Human Services Department.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Purchase of Service Contract with the SPHS CARE Center for the period July 1, 2006 through June 30, 2007. The total amount of this contract is \$120,000. No additional County funds are required.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the Purchase of Service Agreement for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with United HealthCare Insurance Company for the Washington County Health Center. This agreement will enroll the Health Center as a provider of Skilled Nursing and Rehabilitation services for beneficiaries of United HealthCare. This agreement is effective on January 1, 2007. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the foregoing agreement with the United HealthCare Insurance Company as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Allegheny HealthChoices, Inc. to allow Washington County to continue to participate in a five-county consultation project for the multi-year planning and redevelopment of State Mental Hospital services. This contract is in the amount of \$25,000, for the period July 1, 2006 through June 30, 2007. No additional County funds are required for the match.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the contract with Allegheny HealthChoices, Inc. for the Mental Health/Mental Retardation Program as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following payments for Informix

Software Maintenance renewals:

Approximately \$11,910 to RBA for the period of January 1, 2007 through December 31, 2007.  
(Information Technology uses this for Pentamation and RBA software)

\$11,627.65 to IBM for the period of January 1, 2007 through December 31, 2007.  
(This is for use by Court Automation with FACS5)

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing payments for Informix Software

Maintenance renewals as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Exhibit A of the current contract with Shipley Energy, York PA. Exhibit A provides for the extension of the current contract from January 1, 2007 through March 31, 2007 at the fixed rate of \$10.95 per DTH. The current contract allows for a renewal every three months at the then current rates.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving Exhibit A of the current contract with Shipley Energy as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Allan's Waste Water Service, Inc, Holbrook, PA for the purpose of providing portable restroom facilities for the Department of Parks & Recreation and for election polls. The rates are as follows:

Regular Unit - \$65 per unit per month  
Handicap Unit - \$110 per unit per month

This agreement is in effect from January 1, 2007 through December 31, 2007. This service will not exceed \$10,000.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the agreement with Allan's Waste Water Service, Inc. for the Parks and Recreation Department as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the County's Websense licensing through state contract purchase in the amount of \$11,062.50 for the Information Technology Department. This will be effective December 7, 2006 through December 6, 2007.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the renewal of the County's Websense licensing as per above.



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Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to upgrade one current Nextel phone to a Nextel Blackberry for the Operations Manager in the Public Safety Department. This is for voice, mobile to mobile and unlimited data communication at the cost of approximately \$75.00 per month. It is to be noted the cost of the blackberry device will be \$149.99.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving authorization to upgrade the current Nextel phone for the Public Safety Department as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution approving the Plan Revisions and Amendments to the Community Development Block Grant Program which is part of the County's Consolidated Action Plan.

Moved by Mrs. Irely, seconded by Mr. Maggi, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following reappointments to the Southwestern Corner Workforce Investment Board:

Bob Bazant  
Thomas Graney

Linda Andrews  
John Swiatek

Sue Conrady  
William Sember

And the appointment of James Watt as an alternate for Linda Andrews. These reappointments and appointment are for four-year terms effective through August 31, 2009.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the foregoing reappointments and appointment to the Southwest Corner Workforce Investment Board.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An Executive Session was held on December 6, 2006, immediately following the Agenda Meeting as an information session related to labor relations and real estate issues.

The quarterly meeting of the Salary Board will be held today immediately the today's meeting.

#### SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irely, seconded by Mr. Maggi, authorizing the Tax Assessment Office to prepare the following tax

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refunds due to either duplication or overpayment of real estate or personal property tax.

1. Steven M. & Jennifer L. Harmon  
110 Beham Ridge Road  
West Alexander, PA 15376  
District: West Finley  
Parcel: 6801-003-00-00-0023-00  
Total: \$20.26  
2006 County Tax
2. Team Rahol of South Hills, Inc.  
2897 Washington Road  
McMurray, PA 15317  
District: North Strabane  
Parcel: 520-013-00-00-0003-06  
Total: \$557.54  
2006 County Tax
3. David J. & Lesa K. Franz  
490 Pic Ridge Road  
Prosperity, PA 15329  
District: Morris Township  
Parcel: 450-004-00-00-0010-06  
Total: \$410.46  
2005 County Tax
4. Hackers, Inc.  
2000 Quicksilver Road  
Midway, PA 15060  
District: Robinson Township  
Parcel: 550-017-00-00-0001-01  
Total: \$6,014.73  
2005 and 2006 County Tax
5. Robert W. Griffith  
36 Dakota Street  
Monongahela, PA 15063  
District: Monongahela 2<sup>nd</sup> Ward  
Parcel: 430-023-00-00-0019-00  
Total: \$408.12  
2003, 04, 05 and 06 County Tax
6. John & Rebecca Diamond  
250 Munce Ridge Road  
Washington, PA 15301  
District: South Strabane Township  
Parcel: 600-002-00-00-0013-06  
Total: \$157.43  
2006 County Tax
7. Racetrack Road Hotel Association  
375 Southpointe Boulevard Suite 410  
Canonsburg, PA 15317  
District: North Strabane  
Parcel: 520-011-05-00-0067-00  
Total: \$17.39  
2006 County Tax

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Burns declared the meeting adjourned at approximately 10:40 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

December 19, 2006

ATTEST: Mary E Helicke  
CHIEF CLERK