

IN THE COURT OF COMMON PLEAS OF WASHINGTON COUNTY, PENNSYLVANIA

CIVIL DIVISION

IN RE: ADMINISTRATIVE )  
REGULATIONS ) No. 2007-1  
)

I. **CALENDAR 2007**

The following Court Calendar and judicial assignments are made for calendar year 2007. While this Administrative Order attempts to set forth a pattern designed to expedite the business of the court, the members of the court shall remain flexible so that change may be made if required to fulfill both our obligation and that of the practitioner to the administration of justice.

In the event of a recusal, that Judge shall complete the Recusal Form and forward same to the President Judge for reassignment.

A. **TRIAL TERMS**

Jury trial terms for the calendar year are established as follows for the weeks beginning:

January 8; 15	July 23; 30
February 26	September 10; 17
March 5	October 22; 29
April 16; 23	November 26
June 4; 11	December 3

Civil and Criminal Trials shall be scheduled for each term. Civil and Criminal Trial lists shall be prepared by the Court Administrator in cooperation with the Prothonotary and the Clerk of Courts. The Civil lists and the Criminal lists will be managed by the individual judge to whom the cases have been assigned.

B. ARGUMENT COURT

No formal Argument Court will be scheduled. In the event that a Judge chooses to place a matter before a panel of three judges, that Judge shall request the President Judge to convene a court en banc. The Order convening the panel will set forth the date, time and place where the argument will be held, together with briefing schedule. The Judge requesting the court en banc shall preside.

C. ORPHANS= COURT

Accounts shall be scheduled for audit on the following dates at 9:30 a.m. in Court Room #2:

January 25	July 18
March 15	September 20
May 17	November 15

D. DOMESTIC RELATIONS COURT

All Desertion and Non-Support Hearings shall be heard initially by the Support Master or as otherwise directed by the presiding judge assigned to that case. The division of cases shall follow the Pennsylvania Supreme Court=s directive Aone family, one judge.@

II. JUDGE OF TERM

A. The Judge of the Term shall preside over morning Motions Court. He/she shall decide matters brought before him/her and schedule hearings on matters not otherwise assigned. He/she may refer to the President Judge for reassignment of those matters which, for some reason, he/she may be unable to hear.

The Judge of the Term shall be available daily until 4:00 p.m. for all emergency civil matters that are not assigned.

The following schedule is established:

January 1-15	Judge O=Dell Seneca
January 16-31	Judge Emery
February 1-15	Judge Pozonsky
February 16-28	Judge Mascara
March 1-15	Judge DiSalle
March 16-31	Judge Moschetta Bell
April 1-15	Judge O=Dell Seneca
April 16-30	Judge Emery

May 1-15	Judge Pozonsky
May 16-31	Judge Mascara
June 1-15	Judge DiSalle
June 16-30	Judge Moschetta Bell
July 1-15	Judge O=Dell Seneca
July 16-31	Judge Emery
August 1-15	Judge Pozonsky
August 16-31	Judge Mascara
September 1-15	Judge DiSalle
September 16-30	Judge Moschetta Bell
October 1-15	Judge O=Dell Seneca
October 16-31	Judge Emery
November 1-15	Judge Pozonsky
November 16-30	Judge Mascara
December 1-15	Judge DiSalle
December 16-31	Judge Moschetta Bell

B. Motions relating to assigned cases shall be presented to the Judge to whom the case has been assigned at his/her regularly scheduled Motions Court. See Local Rule 200.6.

C. During those periods designated as Office Weeks, attorneys will be responsible to determine the availability of the judge before notifying opposing counsel to appear for the presentation of a motion or other business.

D. Judge of the term shall provide backup coverage for the assigned Judge to preside over Protection from Abuse cases.

III. **JUDICIAL DUTIES AND ASSIGNMENTS**

A. JUDGE O=DELL SENECA, President Judge

1. Preside: Civil Jury Trials/Criminal Jury Trials
2. Preside: Tax Claim Bureau and Tax Assessment Appeals
3. Preside: License Suspensions
4. Mental Health Procedures and Master
5. Oversee: Minor Judiciary
6. Designated Chairman: Jury Selection Commission
7. Court Representative: Salary Board
8. Court Representative: Prison Board
9. Backup: Orphans= Court

B. JUDGE EMERY

1. Preside: Civil Jury Trials
2. Preside: Orphans= Court
3. Backup: Mental Health

C. JUDGE POZONSKY

1. Preside: Criminal Jury Trials
2. Preside: Summary Appeals
3. Preside: Juvenile Delinquency Cases
4. Backup: Juvenile Dependency

D. JUDGE MASCARA

1. Preside: Civil Jury Trials
2. Preside: Juvenile Dependency Cases
3. Backup: Juvenile Delinquency Cases

E. JUDGE DISALLE

1. Preside: Divorce/Custody Cases
2. Preside: Domestic Relations Cases
3. Preside: Protection From Abuse Cases
4. Preside: Criminal Jury Trials
5. Backup: Judge Moschetta Bell (Family Law)

F. JUDGE MOSCHETTA BELL

1. Preside: Divorce/Custody Cases
2. Preside: Domestic Relations Cases
3. Preside: Protection From Abuse Cases
4. Preside: Criminal Jury Trials
5. Backup: Judge DiSalle (Family Law)

G. SENIOR JUDGES assigned as necessary

These assignments designate areas of primary responsibility. All members of the court will be available for assignment in every area of the Court as it may become necessary to effectuate the efficient operation of the Court.

IV. **HOLIDAYS**

A. The Court will observe the holidays listed below during the 2007 calendar year. These holidays have been established for county employees. In addition, the Court will excuse lawyers of the Jewish Faith from appearing in Court on Rosh Hashanah (September 13) and Yom Kippur (September 22).

Monday	January 1	New Year=s Day
Monday	January 15	Martin Luther King, Jr. Day
Monday	February 19	Presidents= Day
Friday	April 6	Good Friday
Tuesday	May 15	Primary Election Day
Monday	May 28	Memorial Day
Wednesday	July 4	Independence Day
Monday	September 3	Labor Day
Monday	October 8	Columbus Day
Monday	November 12	Veterans Day
Thursday	November 22	Thanksgiving
Friday	November 23	Thanksgiving Observed
Tuesday	December 25	Christmas Day

B. COURT OFFICE WEEKS

August 6, 13, 20, 27

December 24

C. CONFERENCES

State Trial Judges=

February 22, 23

July 19, 20

Bench/Bar Conference

February 2

August 10-12

V. **MISCELLANEOUS**

For the purpose of expediting this area of court business, Public School matters, except jury trials, affecting a particular school district shall be brought to the judge assigned to hear the business of that district. The following assignments are made for calendar year 2007:

Judge O=Dell Seneca	Ringgold; Intermediate Unit & Voc Tech
Judge Emery	Beth Center; Charleroi; McGuffey
Judge Pozonsky	Bentworth; Washington; Trinity
Judge Mascara	Avella; Canon-McMillan; Chartiers-Houston
Judge DiSalle	California; Fort Cherry
Judge Moschetta Bell	Burgettstown; Peters Township

VI. **JUDGE OF THE TERM - CRIMINAL**

For the year 2007, Criminal Trial responsibility has been assigned to Judge Paul Pozonsky, Judge John DiSalle, and Judge Janet Moschetta Bell. Preliminary matters on criminal cases will be disposed of pursuant to Administrative Regulation 9200001 Assignment of Criminal Motions. The following schedule is established for matters that do not fall within the scope of assignment under Administrative Regulation 9200001:

January	Judge Pozonsky
February	Judge DiSalle
March	Judge Moschetta Bell
April	Judge Pozonsky
May	Judge DiSalle
June	Judge Moschetta Bell
July	Judge Pozonsky
August	Judge DiSalle
September	Judge Moschetta Bell
October	Judge Pozonsky
November	Judge DiSalle
December	Judge Moschetta Bell

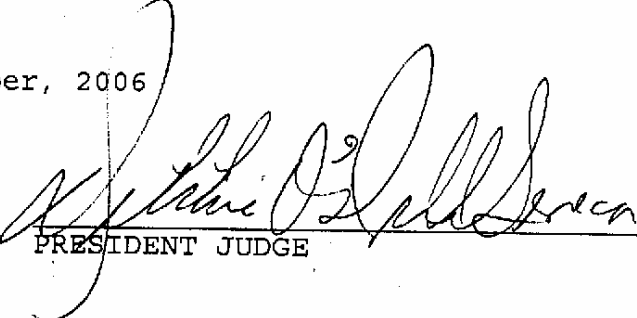
VII. **COVERAGE**

With respect to all the foregoing assignments, when a Judge is unavailable due to vacation, illness, conferences, etc.,

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he/she shall be responsible for ensuring coverage and shall  
notify the President Judge and the Court Administrator.

DATED: this 25<sup>th</sup> day of October, 2006



PRESIDENT JUDGE