

# Washington County

## GIS Data Request Form

**How to Order:**

- 1.) Print and fill out this form.
- 2.) Sign the GIS Data Sharing Agreement for Washington County, PA.
- 3.) Sign the Disclaimer of GIS Data.
- 4.) Mail this form (including the signed Terms and Condition), and a check for the total cost of your order to the address shown below. Keep a copy of the completed form and the signed Terms and Conditions for your records.

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Organization: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Address: \_\_\_\_\_  
Street City State Zip

**Data Format:**  Shapefile  Geodatabase **Delivery Format:**  DVD  FTP Site

### DATA LAYERS AVAILABLE

Layer	Description	Cost	Quantity
Cadastral (Parcel Boundaries)	Polygon features generated from parcel, or deed descriptions updated by Tax Assessment Office	\$5,000	
Cadastral (Parcel Boundaries)	Polygon features generated from parcel, or deed descriptions updated by Tax Assessment Office (Parcel data per Municipality at \$0.05 per parcel) *		
Street Centerlines	Polyline features maintained and updated by 911	\$400	
Building Outlines	Polygon features updated and maintained by 911	\$400	
Address Points	Point features updated and maintained by 911	\$400	
Election Districts	Polygon features updated and maintained by the Planning Dept.	\$200	
Municipal Boundaries	Polygon features generated from parcel, deed, or tax map descriptions	\$100	
Parks	Polygon features updated and maintained by the Planning Dept.	\$100	
Trails	Line features updated and maintained by the Planning Dept.	\$100	
Amenities	Amenities of Washington County	\$25	
		<b>Subtotal</b>	\$
		<b>** Postage</b> (only applicable if purchasing a DVD)	\$
		<b>Total</b>	\$

**Payment Instructions:**

Payment is accepted only by check, money order and cash.

Annual updates for GIS data can be purchased at 50% of the original purchase price upon request.

For any questions or problems, please contact the GIS Department at (724) 250-4652.

\* Price per municipality is the number of parcels in municipality times \$0.05 per parcel. Parcels are sold at the municipal level at a minimum. Please see Appendix A for current parcel counts. The total cost will be the total municipal parcel count \* \$0.05.

\*\* Postage for 1 DVD is \$1.04.

Please contact the [Department of Tax Revenue](#) for CAMA data at (724) 228-6850.

**Make checks payable to:**

Washington County

**Mail payment to:**

Treasurer  
Courthouse Square  
100 W. Beau St., Suite 102  
Washington, PA 15301

## **GIS Data Sharing Agreement for Washington County, PA**

The purpose of this Agreement is to specify the terms and conditions under which Washington County and the Data Exchange Partner shall exchange and distribute digital data and digital products. To be eligible as a data exchange partner the requestor must agree to the terms outlined hereinafter:

### Washington County GIS Data Layers – Deliverables to Data Exchange Partner:

1. The term “Data Layers” shall refer to GIS Digital Data received from Washington County by the Data Exchange Partner.
2. All data is maintained by Washington County through the use of aerial photography and in-situ observations and is continuously being updated. The most recent aerial flyover was conducted in 2014 to update imagery and provide oblique photography. The digital geographic data was developed at considerable expense to Washington County and represents a significant opportunity for Data Exchange Partners to perform complex spatial operations at little expense.
3. The Data Layers are proprietary and are the sole property of Washington County and include all GIS data in ESRI ArcGIS Shapefile or Geodatabase format.
4. The end products of the Data Layers, such as maps, tables, charts and information generated by the Data Layers shall be considered protected information under this agreement.
5. All parties acknowledge that the Data Layers pursuant to this agreement are for informational purposes only. The existing digital data is shipped as is in an ESRI format and there is no guarantee as to its completeness or accuracy. The County is not responsible for any reliance upon said data.

### Data Exchange Partner Responsibilities – Deliverables to Washington County:

6. The Data Exchange Partner agrees to report all Data Layer changes, modifications, and corrections to Washington County in the form of metadata. Metadata is to be submitted electronically with the data in FGDC compliant format.
7. Returned digital GIS files must maintain the database format of the original data, returned data may contain additional linked databases for possible future integration into the Washington County GIS Dataset.
8. Data returned to Washington County will be accepted in ESRI ArcGIS Geodatabase or Shapefile format.
9. Data is to be registered to the original Data Layers’ coordinate system (PA South State Plane NAD83 Feet).
10. Any appended or corrected geographic data will be returned to Washington County for incorporation into the County’s GIS Dataset. The data will be accepted on CD, DVD, or via email, as agreed upon by both parties.

### Use of Data by Data Exchange Partner:

11. Digital Data comes with an exclusive use policy; the Data Exchange Partner agrees not to release the Data Layers under any circumstances, to any party, with the exception of a contracted agent. The Data Exchange Partner shall notify the county in the event that a secondary partner is engaged under this agreement.

12. A contracted agent (secondary partner), such as an engineering firm or outside contractor of The Data Exchange Partner may receive the Data Layers for processing and data digitizing, but may not take ownership or distribute the Data Layers. The Data Layers will be returned to The Data Exchange Partner if contract is not renewed or if services are terminated. The contracted agent must sign the Data Sharing Agreement as a Secondary Data Exchange Partner and will be bound by all of the terms and conditions of the Data Exchange Agreement.

13. It is the responsibility of the Primary Data Exchange Partner to maintain the Data Layers and keep track of their location and usage.

14. One year after this agreement has been signed and data delivered to the Data Exchange Partner, a status report and/or digital data shall be submitted to Washington County. Without a written status report and/or data submission, no additional data shall be delivered to the Data Exchange Partner. The Exchange Partner shall continue to adhere to all other provisions of this agreement.

Non-Profit/Public Entities:

15. Non-profit/Public Entities will be considered exempt from the fee schedule for Washington County GIS data. However, data will be limited to the coverage of the public entity. Also, the data sharing stipulations set forth by the Washington County Data Sharing Agreement will still be in effect and followed, including all stipulations found in the 'Use of Data by Data Exchange Partner' section of the Washington County Data Sharing Agreement.

16. In addition, Washington County fully expects cooperation in the points set out by the 'Data Exchange Partner Responsibilities – Deliverables to Washington County' section.

17. All other sections of the Data Sharing Agreement are to be followed.

Miscellaneous:

18. In signing this agreement, The Data Exchange Partner agrees to allocate resources to complete the obligations specified above and submit them to Washington County.

19. This agreement constitutes the complete and exclusive agreement between Washington County and the Data Exchange Partner relating to Digital Data Layers. This agreement supersedes all prior and contemporaneous representations, correspondence, proposals or agreements relating to the Digital Data Layers, whether oral or written. This agreement may be modified only by a written amendment signed by both Washington County and the Data Exchange Partner. If any provision is determined to be invalid or unenforceable, the remaining provisions of this agreement shall continue to be valid and enforceable. Neither this agreement nor any of the rights granted by it may be assigned or transferred by the Exchange Partner without the prior written consent of Washington County. This restriction on assignments or transfers shall apply to assignments or transfers by operation of law as well as by contract, merger or consolidation. Any attempted assignment or transfer in derogation of this prohibition is void.

Signatures:

I (we) agree to the above terms and conditions, and I am authorized by my employer or company to agree to the terms and conditions

**Signature(s) of Receiving Party/ Primary Data Exchange Partner**

_____	_____
Name	Name
_____	_____
Signature	Signature
_____	_____
Title	Title
_____	_____
Date	Date

**Signatures of Washington County acknowledging the Data Sharing Agreement**

_____	_____
Department Staff	Date
_____	_____
Department Head	Date

Secondary Data Exchange Partner:

This page must be completed if there is a Secondary Data Exchange Partner. If no Secondary Data Exchange Partner exists, please indicate with signatory initials here.

**Initials:** \_\_\_\_\_

**Secondary Partner Organization Information**

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Phone/Fax

\_\_\_\_\_  
E-Mail

**Signature of Secondary Data**

**Signature of Primary Data**

**Exchange Partner:**

**Exchange Partner:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Disclaimer of GIS Data

The use of data from Washington County indicates the acceptance of and agreement to be legally bound by the terms of Washington County printed below.

1. The following general terms and conditions of agreement shall be applicable to all GIS products of Washington County which are distributed by the county.
2. Washington County hereby disclaims any and all liability or responsibility for any damage, injury, loss, claim or lawsuit arising from any error inaccuracy or other problem with the data distributed. The receiving party hereby releases Washington County from all liability, damage, claims injuries or suits arising from any such error, inaccuracy or problem. Furthermore, the receiving party agrees to indemnify and hold harmless the County and its officials and employees from any and all claims, liability, damages, injuries, and suits, including court costs and reasonable attorney's fees, arising from the use of the data by the receiving party.
3. Washington County data is provided "as is" and the county expressly disclaims all warranties, express or implied, including warranties as to the accuracy of the data and merchantability and fitness for a particular purpose, and furthermore expressly disclaims responsibility for all incidental, consequential or special damages arising out of or in connection with the use or performance of the data. The receiving party acknowledges such disclaimers of warranty and expressly waives all warranties express or implies, and waives any right to claim for damages incidental, consequential or special, arising out of or in connection with the use or performance of the data.

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Name

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Signature

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Date

**Appendix A: Current parcel counts for each municipality.**

District		Parcels	District		Parcels	
10	Allenport	438	370	Independence	980	
20	Amwell	1933	380	Jefferson	905	
30	Beallsville	281	390	Long Branch	339	
40	Bentleyville	1496	400	Marianna	339	
50	Blaine	386	470	McDonald	1083	
60	Buffalo	1040	475	McDonald Annex		
70	Burgettstown	895	410	Midway	465	
80	California	2043	420	Monongahela 1st Ward	2615	
90	Canonsburg 1st Ward	4179	430	Monongahela 2nd Ward		
95	Canonsburg 1st Ward Annex		440	Monongahela 3rd Ward		
100	Canonsburg 2nd Ward		450	Morris		593
105	Canonsburg 2nd Ward Annex		460	Mt. Pleasant		2077
110	Canonsburg 3rd Ward		480	New Eagle		1096
120	Canton		3841	490	North Bethlehem	955
130	Carrol	3435	500	North Charleroi	668	
140	Cecil	6810	510	North Franklin	2222	
151	Centerville 1st Ward	2519	520	North Strabane	7431	
152	Centerville 2nd Ward		530	Nottingham	1529	
153	Centerville 3rd Ward		540	Peters	9231	
154	Centerville 4th Ward		550	Robinson	1098	
155	Centerville 5th ward		560	Roscoe	449	
156	Centerville 6th Ward		570	Smith	3097	
160	Charleroi	2452	580	Somerset	1652	
170	Chartiers	4336	590	South Franklin	1525	
180	Claysville	407	600	South Strabane	4514	
190	Coal Center	156	610	Speers	776	
200	Cokeburg	522	620	Stockdale	278	
210	Cross Creek	1036	630	Twilight	192	
220	Deemston	468	640	Union	2959	
230	Donegal	1532	710	Washington 1st Ward	5900	
240	Donora	3370	720	Washington 2nd Ward		
250	Dunlevy	227	730	Washington 3rd Ward		
260	East Bethlehem	1816	740	Washington 4th Ward		
270	East Finley	756	750	Washington 5th Ward		
290	East Washington	728	760	Washington 6th Ward		
300	Elco	199	770	Washington 7th Ward		
310	Ellsworth	606	780	Washington 8th Ward		
320	Fallowfield	2950	660	West Bethlehem	1175	
330	Finleyville	250	670	West Brownsville	870	
335	Green Hills	10	675	West Brownsville Annex		
340	Hanover	1770	680	West Finley	1131	
350	Hopewell	518	690	West Middletown	115	
360	Houston	604	700	West Pike Run	1090	